

Equality Impact Assessment Toolkit (March 2017)

Section 1: Your details

EIA lead Officer: Jo Burns

Email address: joburns@wirral.gov.uk

Head of Section: Andrew McCartan

Chief Officer: Nicola Butterworth

Directorate: Neighbourhood Services

Date: 11/02/2022

Section 2: What Council proposal is being assessed?

Wirral Museums Service's Forward Plan 2022-2025

Section 2a: Will this EIA be submitted to a Committee meeting?

Yes / No

If 'yes' please state which meeting and what date

Tourism, Communities, Culture & Leisure Committee
08 March 2022

Hyperlink to where your EIA is/will be published on the Council's website <https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)
Partners and Stakeholders

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4:

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
All protected characteristics	Positive impact through the plan to work with community groups to develop co-created exhibitions.		Jo Burns/Curatorial team	On-going	Expenditure from the exhibitions budget
Disabled people Older people	Standard information may be inaccessible for some groups and individuals.	Information provided in some alternative formats in Gallery (eg large print or easy reader). Other formats available on request (eg printed on coloured paper)	Curatorial & digital teams	On-going	Expenditure from exhibitions budget
Disabled people Older people	Creation digital content provides opportunities for Museums Service assets to be taken to care settings etc		Curatorial & digital teams	On-going	Expenditure from publicity budget

Section 4a: Where and how will the above actions be monitored?

The monitoring process will be ongoing as evaluations will inform future work.

Section 4b: If you think there is no negative impact, what is your reasoning behind this?

Section 5: What research / data / information have you used in support of this process?

<https://www.museumsassociation.org/app/uploads/2020/06/28032017-museums-change-lives-9.pdf>

<https://www.wirral.gov.uk/about-council/wirral-plan-2020-vision>

<https://www.wirralintelligenceservice.org/strategies-and-plans/wirral-plan-2021-2026/#:~:text=This%20refreshed%20Wirral%20Plan%202021,has%20had%20on%20the%20borough.>

<https://www.artscouncil.org.uk/supporting-arts-museums-and-libraries/uk-museum-accreditation-scheme>

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes–

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

Stakeholder consultation was undertaken between December 2021 and January 2022 by invitation. In addition the consultation data supporting the Birkenhead Culture and Heritage Strategy development was referenced.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**