

Equality Impact Assessment Toolkit (January 2021)

Section 1: Your details

EIA lead Officer: Neil Thomas

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Head of Section: Colin Clayton

Chief Officer: Nicki Butterworth

Directorate: Neighbourhoods

Date: 25/02/2021

Section 2: What Council proposal is being assessed?

1. Procurement of an Ecological and Geomorphological Study
2. Communication & Engagement Strategy for Hoylake Beach Management
3. Application for Assent for non-vegetation beach management

Section 2a: Will this EIA be submitted to a Committee meeting?

Yes / ~~No~~

If 'yes' please state which meeting and what date

Environment, Climate Emergency & Transport Committee
16 March 2021

Hyperlink to where your EIA is/will be published on the Council's website

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

Section 3: Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 4: Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Disability Age Race	2. Communications & Engagement Strategy Potential negative impact	<ul style="list-style-type: none"> • Ensure Project Site and associated documentation conforms to the accessibility guidelines as set out in the Web Content Accessibility Guidelines (WCAG 2.1) • Ensure any future beach management policy is made available in a different language upon request and in a reasonable time timeframe 	Jamie Dixon for Project Site setup, Steering Group for ongoing maintenance.	From Project Site inception to project completion	minimal – Council websites should already conform to WCAG 2.1
All	Procurement of Ecology & Geomorphology Study Potential negative impact	Ensure equality implications are built in to procurement processes	Procurement lead officer	March / April 2021	Nil

Section 4a: Where and how will the above actions be monitored?
The Steering Group for Hoylake Beach Management will review the Project Site development to ensure WCAG2.1 compliance

Section 4b: If you think there is no negative impact, what is your reasoning behind this?
The mitigation measures identified should ensure the potential negative impact is addressed.

Section 5: What research / data / information have you used in support of this process?

Section 6: Are you intending to carry out any consultation with regard to this Council proposal?

Yes /No – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing)

Section 7: How will consultation take place and by when?

The proposal is for a Communications and Engagement Strategy. Consultation will primarily be undertaken via the Project Site developed to comply with WCAG 2.1, however any other non-web based consultation will identify methods that are as accessible as possible.

Before you complete your consultation, please email your preliminary EIA to engage@wirral.gov.uk via your Chief Officer in order for the Council to ensure it is meeting it's legal publishing requirements. The EIA will need to be published with a note saying we are awaiting outcomes from a consultation exercise.

Once you have completed your consultation, please review your actions in section 4. Then email this form to your Chief Officer who needs to email it to engage@wirral.gov.uk for publishing.

Section 8: Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to engage@wirral.gov.uk via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to engage@wirral.gov.uk via your Chief Officer for re-publishing?**