

## **Fees & charges Directory 2025/26**

Contents	Page Number
<i>Sales, fee &amp; charge item:</i>	
Assets Room Hire	2
Waste and Environment	3
Car Parks	5
Residents Parking	6
Access Markings & Developments	6
Traffic and Highways	7
Cemeteries & Crematoriums	8
West Kirby flood wall memorial plaques	13
Floral Theatre	13
Leisure & Golf	15
Parks	19
Wirral Museum	26
Libraries	27
Environmental Health	29
Housing	32
Law and Governance	34
Electoral Services	36
Planning Charges & LC	37
Registrars	51
Council Tax & Business Rates	52
Recovery of Housing Benefits overpayments	52
Licencing	53
Adult Care & Health	58
CCTV	59
Building Control & SNN	59
Archives Service	61

<b>ASSET MANAGEMENT</b>	-		
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Bebington Civic Centre</b>			
Bebington Suite - After 6pm per hour	No	37.09	38.21
Bebington Suite - Up to 6pm per hour	No	34.53	35.57
Phoenix Suite (Room J) - After 6pm per hour	No	21.72	22.37
Phoenix Suite (Room J) - Up to 6pm per hour	No	16.60	17.10
Room A - After 6pm per hour	No	15.71	16.18
Room A - Up to 6pm per hour	No	12.48	12.85
Room B - After 6pm per hour	No	15.71	16.18
Room B - Up to 6pm per hour	No	12.48	12.85
Room D - After 6pm per hour	No	15.71	16.18
Room D - Up to 6pm per hour	No	12.48	12.85
Room E - After 6pm per hour	No	15.71	16.18
Room E - Up to 6pm per hour	No	12.48	12.85
Room F - After 6pm per hour	No	17.04	17.55
Room F - Up to 6pm per hour	No	14.48	14.92
Room G - After 6pm per hour	No	17.04	17.55
Room G - Up to 6pm per hour	No	14.48	14.92
Room H - After 6pm per hour	No	17.04	17.55
Room H - Up to 6pm per hour	No	14.48	14.92
Civic Suite Up to 6pm per hour	No	33.42	34.42
Civic Suite After 6pm per hour	No	35.98	37.06
<b>Birkenhead Town Hall</b>			
Assembly Room	No	62.82	62.82
Beverages	No	0.47	0.47
Conference Room (Wirral Room)	No	42.24	42.24
Council Chamber	No	62.82	62.82
Green Room	No	42.24	42.24
Mayor's Parlour	No	42.24	42.24
Other Refreshment Services / Buffets	No	On request	On request
Tea Room	No	42.24	42.24
Use of Kitchen (Light Snacks) – Per Hire Period	No	11.37	11.37
Wedding Ceremony In Council Chamber (Friday & Saturday Only)	No	37.91	37.91

<b>WASTE AND ENVIRONMENT</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Litter</b>			
Fly Posting & Graffiti	No	100.00	100.00
Littering	No	100.00	100.00
Dog fouling	No	100.00	100.00
<b>Trade Waste</b>			
Failure to comply with formal notice to store and manage trade waste correctly - maximum charge	No	110.00	110.00
Failure to produce Waste Carriers Licence in relation to the transport of non-domestic waste	No	300.00	300.00
Failure to produce Waste Transfer Note in relation to the disposal of trade waste	No	300.00	300.00
<b>Abandoned and Nuisance Vehicles</b>			
Abandoned Vehicle	No	200.00	200.00
Nuisance Vehicles	No	100.00	100.00
<b>Fly Tipping (previously Domestic Waste)</b>			
Unauthorised deposit of waste	No	400.00	400.00
<b>Skip Permits</b>			
Failure to comply (in addition to skip permit)	No	48.50	51.30
Skip Permit (valid 14 days) Full size	No	48.50	51.30
Skip Permit (valid 14 days) mini skip	No	32.50	34.10
<b>Waste Collection</b>			
Bulky Waste	No	33.60	35.60
Residual Waste Collections (schools). Annual charge per bin per number of weekly collections	No	635.00	668.50
Recycling Collections (schools). Annual charge per bin per number of weekly collections	No	116.00	122.00
<b>Bins and Waste Containers</b>			
140 litre wheeled bins (green only)	VAT only applicable for Commercial Not Domestic	45.00	47.25
140 litre wheeled bins (grey only)	VAT only applicable for Commercial Not Domestic	22.00	23.50

140 litre wheeled bins (brown only)	VAT only applicable for Commercial I Not Domestic	45.00	47.25
240 litre wheeled bins (brown only)	VAT only applicable for Commercial I Not Domestic	45.00	47.25
240 litre wheeled bins (green only)	VAT only applicable for Commercial I Not Domestic	45.00	47.25
240 litre wheeled bins (grey only)	VAT only applicable for Commercial I Not Domestic	22.00	23.50
Wheelie bin repair (lid, hinges and/or wheels)	No	13.65	14.35
<b>Garden Waste</b>			
Collection of garden waste from first 140L bin	VAT only applicable for Commercial I Not Domestic	55.00	57.80
Collection of garden waste from first 240L bin	VAT only applicable for Commercial I Not Domestic	55.00	57.80
Collection of garden waste for each additional garden waste bin at the same address	VAT only applicable for Commercial I Not Domestic	31.50	33.50

<b>CAR PARKS</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Birkenhead Shoppers Car Parks – Tariff A</b>			
Europa Pools Car Park Coach Parking All day	Included	5.00	6.00
Coach Parking All day	Included	5.00	6.00
<b>All Council Operate Car Parks</b>			
Up to 1 hour	Included	1.00	1.20
Up to 2 hours	Included	2.00	2.40
Up to 3 hours	Included	3.00	3.60
Up to 4 hours	Included	4.00	4.80
Over 4 hours	Included	5.00	6.00
Evening 6.30pm till 8am	Included	n/a	1.00
<b>Trader Permit Charges</b>			
Birkenhead	Included	600.00	720.00
Liscard	Included	600.00	720.00
Heswall/ West Kirby	Included	600.00	720.00
Membership of Country Park	Included	100.00	120.00
<b>ALL COUNCIL OPERATED COUNTRY PARK CAR PARKS</b>			
Up to 1 hour	Included	1.00	1.20
Up to 2 hours	Included	2.00	2.40
Up to 3 hours	Included	3.00	3.60
Up to 4 hours	Included	4.00	4.80
Over 4 hours	Included	5.00	6.00
Evening 6.30pm till 8am	Included	n/a	1.00
Annual Permit Charges (part year at pro-rata rate)	Included	570.00	720.00
<b>ALL COUNCIL OPERATED PARKING AREAS ON-STREET</b>			
Up to 1 hour	Included	1.00	1.20
Up to 2 hours	Included	2.00	2.40
Up to 3 hours	Included	3.00	3.60
Up to 4 hours	Included	4.00	4.80
Over 4 hours	Included	5.00	6.00
<b>Traffic</b>			
UTC related traffic accident (Supervision Cost)	No	10% oncost	
Driver assessment	No	130.00	145.00
Traffic signal information (per junction)	No	230.00	255.00

<b>RESIDENTS PARKING</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Residents Parking Schemes</b>			
Pre April 2006 Residents Permits	Included	0.00	0.00
Pre April 2006 Visitor Permits	Included	0.00	0.00
Pre April 2006 Replacement Residents Permits	Included	40.00	40.00
Pre April 2006 Replacement Visitor Permits	Included	40.00	40.00
Residents Parking application fee	Included	78.00	78.00
Post April 2006 Introduction of new scheme	Included	10.00	10.00
Post April 2006 Parking Schemes Residents Permits (per annum charge)	Included	10.00	10.00
Post April 2006 Parking Schemes Visitor Permits (per annum charge)	Included	10.00	10.00
Post April 2006 Parking Schemes Replacement Residents Permits (per annum)	Included	10.00	10.00
Post April 2006 Parking Schemes Replacement Visitor Permits (per annum)	Included	10.00	10.00
Residents Parking Scheme application non-refundable application fee	Included	135.00	135.00

<b>ACCESS MARKINGS &amp; DEVELOPMENTS</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Access protection markings (no charge if a Blue Badge holder is resident at the address)	Included	213.68	224.36
Access protection markings for double driveway (no charge if a Blue Badge holder is resident at the address)	Included	600.00	630.00
<b>Section 50 New Roads and Street Works Act</b>			
Dedicated Street Seat: Supply and Fit	No	1,155.00	1,270.50
S179 Cellar Opening	No	152.25	175.09
S184 Licence Developments	No	183.75 + Variable %	183.75 + Variable %
Boards and Shop Displays- fee 1st Year application	No	No Charge	No Charge
Boards and Shop Displays- fee Subsequent years	No	No Charge	No Charge
Vehicular Dropped Crossings (Charge based upon cost)	No	Variable plus 15%	Variable plus20%
Vehicular dropped crossing, estimates charge £75. Refundable if estimate taken up.	No	75.00	78.75
<b>Traffic</b>			
Container Permit - 1st 28 days	No	283.50	311.85

Container Permit - 2nd 28 days	No	315.00	346.50
Container Permit - 3rd 28 days		420.00	462.00
Container Permit - further period		individual review	individual review
Plant/Equipment on Highway (large Crane) per day or weekend	No	210.00	210.00
Plant/Equipment on Highway (small Crane) per day or weekend	No	105.00	105.00
Plant/Equipment on the Highway (Cherry pickers) per day or weekend	No	105.00	105.00

<b><u>TRAFFIC AND HIGHWAYS</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Traffic</b>			
Collision Information (minimum charge for first hour based on actual staff time)	No	173.00	182.00
Collision Information (minimum charge for further hours based on actual staff time)	No	79.00	83.00
Hourly charge out rate	No	74.00	78.00
Provision of existing traffic survey info (per survey)	No	188.00	197.00
Request to authorise diversion/ temporary signing (excluding AA & RAC)	No	307.00	322.00
Temporary directional signs to New Housing Developments	No	£208.00 + £63.00 per sign	£218.00 + £66.00 per sign
Temporary traffic orders incl diversion (minimum based on actual staff time)	No	1,428.00	1,499.00
Temporary traffic regulation order for special functions	No	168.00	176.00
<b>Section 50 New Roads and Street Works Act</b>			
Standard works	No	953.00	1,000.00
Major works	No	1,399.00	1,469.00
Minor works and non-s50 apparatus related road openings (EG Vehicle crossings)	No	445.00/ 156.00	467.00/ 164.00
Permanent Stopping Up/Diversion of Highway (Highway Act 1980)	No	1,155.00	1,213.00
Requests for Adopted Highway Information	No	126.00	132.00
S278 Improvement Works	No	10%	12%
<b>S.74 New Roads and Street Works Act Overrun Charges</b>			
<b>Charge for occupying the carriageway:</b>			
Traffic Sensitive Street in road categories 2, 3 or 4 - charge per day for the first three days	No	5,000.00	5,000.00
Traffic Sensitive Street in road categories 2, 3 or 4 - charge per day after the first three days	No	10,000.00	10,000.00

Traffic Sensitive street in road category 2 - charge per day for the first three days	No	3,000.00	3,000.00
Traffic Sensitive street in road category 2 - charge per day after the first three days	No	8,000.00	8,000.00
Traffic Sensitive street in road category 3 or 4 - charge per day	No	750.00	750.00
Other street in road category 2 - charge per day	No	2,000.00	2,000.00
Other street in road category 3 or 4 - charge per day	No	250.00	250.00
Other Street not in road category 2, 3 or 4 - charge per day	No	2,500.00	2,500.00
<b>Charge for works outside the carriageway:</b>			
S38 Agreements - %age of estimated construction costs	No	10%	12%
Street in road category 2 - charge per day	No	2,000.00	2,000.00
Street in road category 3 or 4 - charge per day	No	250.00	250.00
Street not in road category 2, 3 or 4 - charge per day	No	2,500.00	2,500.00

<b><u>CEMETERIES AND CREMATORIUM</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Cremation of Remains</b>			
Direct Cremation	No	475.00	500.00
Cremation of Remains (including copy of disposal certificate): Stillborn child or child under 18 years	No	223.00	500.00
Person over 18 years (including copy of disposal certificate): 9.00 & 9.30am	No	620.00	655.00
Person over 18 years (including copy of disposal certificate): 10.00-2.00pm (changes to times cremations from 9.30 South to 15:30)	No	978.00	1,007.00
<b>Additional Charges</b>			
Webcast of service	Included	51.00	54.00
Webcast and Recording Bundle (excluding visual tribute)	Included	83.00	87.00
Recording of service (ordered separately)	Included	39.00	44.00
Recording of service (ordered separately) including visual tribute	Included	45.00	50.00
Visual Tribute - Single photograph	Included	18.00	20.00
Visual Tribute - Simple slideshow (up to 25 photos)	Included	38.00	40.00
Visual Tribute - Simple slideshow (up to 25 photos) with music	Included	66.00	69.00
Visual Tribute - Extended slideshow with music	Included	85.00	89.00
Visual Tribute - Extended slideshow	Included	58.00	61.00
Video Tribute as part of a slideshow	Included	18.00	20.00



Video Tribute NOT as part of a slideshow	Included	30.00	34.00
Webcast Keepsake - including Visual Tribute	Included	65.00	68.00
Webcast Keepsake	Included	50.00	53.00
Extraction from Cremation Register	No	51.00	51.00
Strewing of cremated remains (if cremated elsewhere)	No	126.00	130.00
Extended chapel service for Cremation Service 9.00 (20 Mins)	No	225.00	234.00
Extended chapel service for Cremation Service 9.30 onwards (40 MINS)	No	347.00	364.00
Cremation service proceeding into next chapel time	No	378.00	397.00
Late cremation papers	No	95.00	100.00
Cremation remains held for 1 month (first month free)	No	50.00	50.00
Cremation of coffin larger than 7ft or 29"	No	plus 33%	plus 33%
Strewing remains by appointment	No	45.00	47.00
Assistance with self-organised cremation	No	250.00	300.00
Widening of grave when necessary	No	295.00	310.00
Burial vault liner	No	POA	POA
Duplicate certificate of right of grant of exclusive right of burial	No	65.00	68.00
Request for grave search (for each year searched per cemetery)	No	25.00	26.00
Late funeral charge	No	150.00	160.00
Lengthening grave over 7ft	No	295.00	310.00
Transfer Right of burial	No	75.00	80.00
Production of Statutory Declaration	No	50.00	55.00
Selection of Grave (PER MEETING)	No	55.00	70.00
Grave Top Up (7 months following burial)	No	20.00	20.00
Use of Chapel for Burials Service per 30 minute slot	No	223.00	234.00
Collection of cremated remains from office by authorised party	No	45.00	47.00
Cremation outside normal hours (excluding sat and sun)	No	Plus 20%	Plus 20%
Cremation Saturday	No	Plus 50%	Plus 50%
Removal from Cremator items which should not be placed in a coffin	No		250.00
<b>Book of Remembrance</b>			
2 line entry	Included	57.00	57.00
3/5 line entry	Included	115.00	115.00
6/8 line entry	Included	160.00	160.00
Floral emblem badge, crest, or shield (additional charge)	Included	120.00	120.00
<b>Remembrance Card</b>			
2 line entry	Included	40.00	40.00
3/5 line entry	Included	47.00	47.00

6/8 line entry	Included	71.00	71.00
Floral emblem badge, crest, or shield (additional charge)	Included	120.00	120.00
<b>Booklet of Remembrance</b>			
2 line entry	Included	72.00	72.00
3/5 line entry	Included	85.00	85.00
6/8 line entry	Included	109.00	109.00
Floral emblem badge, crest, or shield (additional charge)	Included	120.00	120.00
Additional entries for booklet per line	Included	15.00	15.00
<b>Vase Blocks</b>			
Provision of vase block (10 year lease)	No	500.00	500.00
Provision of vase block (5 year lease)	No	315.00	315.00
Provision of vase block (15 year lease)	No	675.00	675.00
Provision of vase block (25 year lease)	No	750.00	750.00
Renewal of 10 year lease	No	262.00	262.00
Renewal of 5 year lease	No	175.00	175.00
Renewal of 15 year lease	No	310.00	310.00
Renewal of 25 year lease	No	380.00	380.00
Replacement plaque	No	220.00	220.00
Provision of emblem	No	92.00	92.00
Provision of photograph plaque	No	120.00	120.00
<b>Memorial Bench</b>			
Wooden Bench (inclusive of inscription, 4' for lifespan of bench) (space permitting)	Included	1,300.00	1,340.00
Campsite Bench with plaque	Included	975.00	1,005.00
Campsite Bench with inlaid inscription	Included	995.00	1,025.00
Granite Bench with One Plaque	Included	1,890.00	1,947.00
Granite Bench with Two Plaque	Included	2,060.00	2,122.00
Granite Bench with Three Plaque	Included	2,230.00	2,297.00
Shared bench (baby garden & adult section) (Space permitting)	Included	POA	POA
Bench Plaque	Included	230.00	242.00
Bench Maintenance	Included	POA	POA
<b>Memorial Tree and Plaque</b>			
Memorial tree plaque (for residue of a ten year lease)	Included	180.00	190.00
Provision of and inclusive of plaque (10yrs)	Included	400.00	420.00
Renewal of Memorial Tree (10 years)	Included	180.00	190.00
<b>Boutonniere Plaques</b>			
Provision of plaque and text only – 5 years	Included	250.00	250.00
Provision of engraved motif or symbol	Included	30.00	30.00
Provision of hand painted motif	Included	48.00	48.00
Provision of ceramic photo plaque	Included	118.00	118.00
<b>Sanctum 12 Vault</b>			
Replacement plaque	Included	200.00	210.00

Provision of and inclusive of 1st interment and plaque (80 letters) – 25 years	Included	950.00	950.00
Additional lettering per letter	Included	2.70	2.80
2nd interment	Included	90.00	90.00
Standard motif	Included	80.00	84.00
Photograph plaque	Included	140.00	147.00
<b>Other charges</b>			
Postage of cremated remains	Included	POA	POA
Memorial vase insert	Included	20.00	20.00
Cremation of tissues or organs	No	295.00	500.00
<b>Cremated remains caskets</b>			
caskets Adult	No	POA	POA
caskets Child	No	POA	POA
caskets Scatter tubes	No	25.00	25.00
caskets Heart keepsake	No	62.00	62.00
caskets Casket keepsake	No	36.00	36.00
caskets Ornate urns	No	154.00	154.00
<b>Exclusive Right of Burial</b>			
Full Size Grave Adult (3 No)	No	1,511.00	1,632.00
Full Size Grave Adult (2 No)	No	1,260.00	1,360.00
Purchase of grave space (Baby)	No	354.00	382.00
Cremated remains plot (Landican, Plymyard, Frankby & Wallasey)	No	910.00	983.00
Purchase of meadow/woodland/natural grave	No	1,545.00	1,545.00
Purchase of traditional grave for 2(Landican Cemetery)	No	3,310.00	3,474.00
Purchase of traditional grave for 3 (Landican Cemetery)	No	3,528.00	3,704.00
Non-residents of the borough Full size Grave Adult (3No)	No	2,266.00	2,448.00
Non-residents of the borough Full size Grave Adult (2No)	No	1,890.00	2,040.00
Non-residents of the borough Purchase of grave space (Baby)	No	531.00	573.00
Non-residents of the borough Cremated remains plot	No	1,360.00	1,475.00
Non-residents of the borough Purchase of meadow grave	No	2,318.00	2,318.00
Non-residents of the borough Purchase of traditional grave for 2	No	4,959.00	5,355.00
Non-residents of the borough Purchase of traditional grave for 3	No	5,292.00	5,715.00
<b>Internment- Public Grave</b>			
Stillborn or child under 18 years	No	306.00	500.00
Person over 18 years – Single burial	No	906.00	951.00
<b>Interment Private/ Woodland Grave</b>			
Stillborn or child under 18 years	No	306.00	500.00

Person over 18 years – Single burial	No	906.00	951.00
Person over 18 years – Double burial	No	976.00	1,024.00
Person over 18 years – Triple burial	No	1,048.00	1,100.00
Person over 18 years – Quadruple burial	No	1,122.00	1,178.00
Grave Non-residents of the borough Person over 18 years – Single burial	No	1,360.00	1,428.00
Non-residents of the borough Person over 18 years – Double burial	No	1,465.00	1,538.00
Non-residents of the borough Person over 18 years – Triple burial	No	1,573.00	1,652.00
<b>Internment of cremated remains</b>			
Stillborn or child under 18 years	No	144.00	310.00
Person over 18 years	No	295.00	310.00
Interment of Cremated Remains to a depth greater than 3 feet	No		535.00
Non-residents of the borough Stillborn or child under 18 years	No	144.00	465.00
Non-residents of the borough Person over 18 years - standard sizes casket	No	443.00	502.00
Interment of Cremated Remains to a depth greater than 3 feet	No		1,044.00
Residents of the borough - Cremated Remains Double Sized casket	No	410.00	469.00
Grave Non-residents of the borough Person over 18 years – Cremated Remains Double Casket	No	615.00	646.00
<b>Right to Erect a Memorial</b>			
Headstone or tablet	No	258.00	270.00
Rock Niche	No	223.00	234.00
Baby garden headstone or tablet	No	65.00	124.00
Kerb Stones (Traditional Graves Only existing graves in additional to headstone)	No	242.00	254.00
Kerb stones (surrounding 18 inch border)	No	190.00	200.00
Additional inscription to existing memorial	No	56.00	59.00
Right to replace a memorial	No	140.00	147.00
Additional vase or book larger than 12" x 12"	No		200.00
Additional vase or book below 12" x 12"	No	62.00	65.00
Memorial Mason Annual Registration	Included	60.00	60.00
<b>Child Grave Headstone</b>			
Provision of inscription	No	247.00	306.00
Re-lettering of public headstone	No	POA	POA
<b>Exhumation</b>			
Cremated remains exhumation (including opening of grave)	No	1,280.00	1,280.00
Full exhumation (including opening of grave)	No	2,888.00	2,888.00
<b>Woodland- Memorial Mushroom</b>			
Inscription on Memorial Mushroom (10 yrs)	No	310.00	310.00

Renewal of 10 lease on Memorial Mushroom	No	165.00	165.00
<b>Burial of Tissues or Organs</b>			
Burial of Tissues or Organs	No	295.00	310.00
Niche - Opening	No	137.00	144.00
Niche lettering	No	POA	POA

<b><u>WEST KIRBY FLOOD WALL MEMORIAL PLAQUES</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
5 year lease - medium sized memorial plaque	Included		400.00
5 year lease - large sized memorial plaque	Included		500.00
10 year lease - medium sized memorial plaque	Included		750.00
10 year lease - large sized memorial plaque	Included		900.00

<b><u>FLORAL PAVILION</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Conference Suite/ Blue Lounge</b>			
Standard Hire Rate 1	+ VAT	1,045.50	1,129.00
Standard Hire Rate 2	+ VAT	1,831.50	1,980.00
Reduced Hire Rate 1	+ VAT	876.90	947.00
Reduced Hire Rate 2	+ VAT	1,443.00	1,560.00
Bank Holidays	+ VAT	2,773.04	2,995.00
<b>Winter Gardens</b>			
Standard Hire Rate 1	+ VAT	557.22	602.00
Standard Hire Rate 2	+ VAT	990.12	1,070.00
Reduced Hire Rate 1	+ VAT	463.98	502.00
Reduced Hire Rate 2	+ VAT	824.73	891.00
Bank Holiday Day Rate	+ VAT	1,387.50	1,500.00
<b>Palace Room</b>			
Standard Hire Rate 1	+ VAT	495.06	535.00
Standard Hire Rate 2	+ VAT	927.96	1,005.00
Reduced Hire Rate 1	+ VAT	412.92	450.00
Reduced Hire Rate 2	+ VAT	773.67	836.00
Bank Holiday Day Rate	+ VAT	1,324.23	1,431.00
<b>Tower Room</b>			
Standard Hire Rate 1	+ VAT	310.80	336.00
Standard Hire Rate 2	+ VAT	593.85	645.00
Reduced Hire Rate 1	+ VAT	258.63	280.00
Reduced Hire Rate 2	+ VAT	495.06	535.00
Bank Holiday Day Rate	+ VAT	983.18	1,065.00
<b>Tivoli Suite</b>			
Standard Hire Rate 1	+ VAT	111.00	125.00
Standard Hire Rate 2	+ VAT	186.48	210.00

Reduced Hire Rate 1	+ VAT	93.24	105.00
Reduced Hire Rate 2	+ VAT	144.40	162.00
Bank Holiday Day Rate	+ VAT	567.22	640.00
<b>Panoramic Lounge</b>			
Standard Rate 8 Hours	+ VAT	1,468.53	1,590.00
<b>Plaza Lounge</b>			
Community Rate	+ VAT	30.00	34.00
<b>Theatre Show Rates</b>			
Reduced Hire Rate 1 (Mon - Wed 2020 onward)	+ VAT	2,214.45	2,400.00
Reduced Hire Rate 1 (Thur - Sun 2020 onwards)	+ VAT	2,331.00	2,520.00
Reduced Hire Rate 2	+ VAT	2,913.75	3,150.00
Reduced Hire Rate 2 (Thur - Sun 2020 onwards)	+ VAT	2,972.58	3,215.00
Standard Hire Rate 1	+ VAT	2,599.62	2,850.00
Standard Hire Rate 1 (Thur - Sun 2020 Onward)	+ VAT	2,657.34	2,900.00
Standard Hire Rate 2	+ VAT	3,682.98	4,000.00
Standard Hire Rate 2 (Thur - sun 2020 > or Bank Holiday)	+ VAT	3,752.91	4,060.00
Standard Rehearsal Rate	+ VAT	2,039.63	2,245.00
Reduced Rehearsal Rate	+ VAT	1,678.32	1,815.00
<b>Whole Complex</b>			
Standard Hire Rate	+ VAT	7,470.30	8,070.00
Bank Holiday Day Rate	+ VAT	11,198.18	12,100.00
Additional Hourly Rate	+ VAT	624.93	675.00
Standard Rehearsal Rate	+ VAT	5,597.73	6,050.00
<b>Resources</b>			
Basic Marketing Package	+ VAT	388.50	425.00
In House Marketing Package	+ VAT	183.15	180.00
Bechstein	+ VAT	133.20	125.00
Tuning of Piano	+ VAT	111.00	115.00
Radio Mic	+ VAT	17.21	17.50
Intelligent Moving Light Package - Half	+ VAT	116.55	120.00
Smoke Machine	+ VAT	16.65	17.00
Pyro Unit	+ VAT	19.43	21.00
Steel Decking	+ VAT	49.95	50.00
Star Cloth	+ VAT	77.70	80.00
LX RE Rig	+ VAT	461.76	460.00
Orchestra Pit removal	+ VAT	460.65	460.00
Flip Chart	+ VAT	10.00	10.00
Additional Technicians	+ VAT	33.30	33.00
Fast fold projector screen	+ VAT	0.00	0.00
HH Radio Mic	+ VAT	17.50	17.50
PA, Technician, Lectern, Mic	+ VAT	0.00	23.33
JBL PA	+ VAT	0.00	0.00
Lighting Tech / Standard Stage	+ VAT	0.00	22.40

Just Panasonic Projector	+ VAT	0.00	25.00
Projector, Fast fold screen sub-hired	+ VAT	0.00	0.00
Roaming / Iapel Mic	+ VAT	0.00	17.50
Surface Pro	+ VAT	0.00	18.50
Pads and pens	+ VAT	0.00	2.25
Bespoke Technical Provision	+ VAT	0.00	0.00

<b><u>LEISURE &amp; GOLF</u></b>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<i>Sales, Fee and Charge Item:</i>			
<b>9 hole course - Warren</b>			
per round Summer Weekday Adult	No	12.6	13.25
per round Summer Weekday Junior	No	7.6	8
per round Summer Weekday Wirral Passport A	No	9.45	9.95
per round Summer Weekend Adult	No	12.6	13.25
per round Summer Weekend Junior	No	7.6	8
per round Summer Weekend Wirral Passport A	No	9.45	9.95
per round Winter Weekday Adult	No	8.4	8.85
per round Winter Weekday Junior	No	5.05	5.35
per round Winter Weekday Wirral Passport A	No	6.3	6.65
per round Winter Weekend Adult	No	8.4	8.85
per round Winter Weekend Junior	No	5.05	5.35
per round Winter Weekend Wirral Passport A	No	6.3	6.65
<b>Arrowe Park/ Hoylake/ Brackenwood</b>			
Summer Weekday 2 hours before sunset (summer Only)	No	11.55	12.15
Summer Weekday Adult	No	19.65	20.65
Summer Weekday Junior	No	11.8	12.4
Summer Weekday Wirral Passport A	No	14.75	15.5
Summer Weekend 2 hours before sunset	No	11.55	12.15
Summer Weekend Adult	No	19.65	20.65
Summer Weekend Junior	No	11.9	12.5
Summer Weekend Wirral Passport A	No	14.7	15.45
Winter Weekday Adult	No	13.9	14.6
Winter Weekday Junior	No	8.4	8.85
Winter Weekday Wirral Passport A	No	10.4	10.95
Winter Weekend Adult	No	13.9	14.6
Winter Weekend Junior	No	8.4	8.85
Winter Weekend Wirral Passport A	No	10.4	10.95
<b>Pich n Putt Golf - 9 Holes Arrowe Park</b>			
Adult	No	5.25	5.55
Family Ticket (max 4 players - 2 adults)	No	13.55	14.25
Junior	No	3.15	3.35
Wirral Passport A	No	3.95	4.15
<b>Invigor8 – Golf</b>			

GOLF - monthly charge	No	45	47
GOLF Corporate - monthly charge	No	41	43
Family - monthly charge	No	63	63
Teen/Junior - monthly charge	No	15.75	17.5
GOLF - annual charge	No	450	470
GOLF Corporate - annual charge	No	410	430
<b>Tennis (Outdoor)</b>			
All weather courts, per court per hour Adult	No	6.3	6.65
All weather courts, per court per hour Junior/EP	No	3.3	3.5
<b>LEISURE CENTRES</b>			
<b>Athletic Meets</b>			
Athletic Event Regional / National - Oval Weekday	No	337.05	353.95
Athletic Event Regional / National - Oval Weekend	No	414.9	435.65
Oval Floodlights (per hour)	No	66.15	69.5
<b>Athletic Training/ Football Training/ Jogging etc</b>			
Hourly rate per club	No	48.65	51.1
Adult session	No	4.75	5
Junior session	No	3.4	3.6
Oval Track Floodlights (per hour)	No	66.15	69.5
<b>Badminton</b>			
4 people - 60 minutes Adult	No	16.4	17.25
4 people - 60 minutes Child/EP	No	9.9	10.4
4 people - 60 minutes Wirral Passport A	No	12.85	13.5
<b>Basketball</b>			
Hoop - 60 minutes Adult	No	16.4	17.25
Hoop - 60 minutes Child/EP	No	9.9	10.4
Hoop - 60 minutes Wirral Passport A	No	12.85	13.5
<b>Cricket</b>			
Cricket Adult per match	No	84.55	88.8
<b>Football</b>			
5-a-side indoor court hire Adult	No	48.95	51.4
5-a-side indoor court hire Child/EP	No	29.4	30.9
Artificial Turf Pitch (Peak) Third Pitch per hour Adult	No	47.25	49.65
Artificial Turf Pitch (Peak) Third Pitch per hour Child/EP	No	28.35	29.8
Artificial Turf Pitch (Peak) Full Pitch per hour Adult	No	141.75	148.85
Artificial Turf Pitch (Peak) Full Pitch per hour Child/EP	No	85.3	89.6
Short Sided Soccer Pitches Adult (Adult Peak (Mon - Fri 6pm-9pm))	No	42	44.1
Short Sided Soccer Pitches Junior Peak (Mon - Fri 6pm-9pm)	No	25.2	26.5
Short Sided Soccer Pitches Adult Off Peak	No	31.75	33.35
Short Sided Soccer Pitches Junior Off Peak	No	19.15	20.15
Artificial Turf Pitch (Off Peak) Third Pitch per hour Adult	No	32.15	33.8
Artificial Turf Pitch (Off Peak) Third Pitch per hour Child/EP	No	19.95	20.95
Artificial Turf Full Pitch per hour Adult	No	96.6	101.45



Artificial Turf Full Pitch per hour Child/EP	No	59.85	62.85
Floodlights 1/3 pitch (60 minutes)	No	10.5	11.05
Hockey			
Artificial Turf Full pitch, match (1.5 hrs) Adult	No	115	120.75
Artificial Turf Full pitch, match (1.5 hrs) Child/EP	No	69.3	72.8
Floodlights Full pitch (60 minutes)	No	10.5	11.05
Exercise Classes			
Revolutions Adult	No	7.15	7.15
Revolutions Child/EP	No	4.35	4.35
Revolutions Wirral Passport A	No	5.4	5.4
Exercise classes wet/dry Adult	No	6.1	6.1
Exercise classes wet/dry Child/EP	No	3.7	3.7
Exercise classes wet/dry Wirral Passport A	No	4.55	4.55
Fitness Suite (Per session) Adult	No	7.9	7.9
Fitness Suite (Per session) Child/EP	No	4.75	4.75
Fitness Suite (Per session) Wirral Passport A	No	5.9	5.9
<b>Invigor8</b>			
Families - monthly charge	No	60	63
Inclusive - monthly charge	No	34	35.5
Plus - monthly charge	No	29	30.5
Corporate - monthly charge	No	25	26.5
Teen/Junior - monthly charge	No	15	17.5
Armed Forces	No	18.75	19.75
Standard - monthly charge	No	18.5	20
Invigor8 Daytime	No	23.5	24.75
Invigor8 Saver	No	18.5	19.5
Invigor8 Local Leasowe or Guinea Gap	No	24.5	25.75
Invigor8 Local Bidston Sports and Activity Centre	No	24.5	25.75
Invigor8 Local Europa Pools	No	22.5	25.75
<b>Oval - other charges</b>			
Oval Floodlights per match	No	54	56.7
Oval Main Pitch & Floodlights Full pitch per match	No	265.95	279.25
<b>Squash</b>			
45 minutes Adult	No	9.9	10.4
45 minutes Child/EP	No	5.9	6.2
45 minutes Wirral Passport A	No	7.35	7.75
<b>Swimming</b>			
Pools Adult	No	5.9	6.2
Pools Child/EP	No	3.6	3.8
Pools Wirral Passport A	No	4.55	4.8
Aqua Classes Adult	No	6.75	7.1
Aqua Classes Child/EP	No	4	4.2
Aqua Classes Wirral Passport A	No	5.05	5.35
Pools Family Swim Ticket – 6	No	21	22.05
Pools Family Swim Ticket – 4	No	15.75	16.55
Swimming Instruction (All Centres) Adult	No	10.5	11.05
Swimming Instruction (All Centres) Child/EP	No	6.65	7
One to One Swimming Child/EP 30 mins	No	28.9	30.35
One to One Swimming Adult 30 mins	No	34.65	36.4

Swimming Instruction (All Centres) Wirral Passport A	No	8.4	8.85
Direct Debit Swimming Instruction (All Centres) Child/EP	No	25.2	26.5
<b>Swimming</b>			
Galas/ Water Polo Leasowe/ Europa Pools Weekdays (3 hours)	No	290.85	305.4
Galas/ Water Polo Leasowe/ Europa Pools Excess Per hour	No	93.85	98.55
Galas/ Water Polo Leasowe/ Europa Pools Saturday/Sunday (3 hours)	No	458.45	481.4
Galas/ Water Polo Leasowe/ Europa Pools Saturday/Sunday Excess per hour	No	161	169.05
Galas/ Water Polo Other Pools Weekdays (3 hours)	No	238.15	250.1
Galas/ Water Polo Other Pools Excess Per hour	No	80.5	84.55
Galas/ Water Polo Other Pools Saturday/Sunday (3 hours)	No	339.8	356.8
Galas/ Water Polo Other Pools Sat/ Sunday Excess per hour	No	112.5	118.15
<b>Table Tennis</b>			
60 minutes Adult	No	13.4	14.1
60 minutes Child/EP	No	10.5	11.05
60 minutes Wirral Passport A	No	11.55	12.15
<b>Footgolf 9 hole</b>			
Footgolf – Adult	No	5.9	6.2
Footgolf - Wirral Passport A	No	4.55	4.8
Footgolf – Junior	No	3.6	3.8
Footgolf – Family	No	15.45	16.25
<b>Footgolf 18 hole</b>			
Footgolf – Adult	No	9.45	9.95
Footgolf - Wirral Passport A	No	7.15	7.55
Footgolf – Junior	No	5.7	6
Footgolf – Family	No	24.6	25.85
<b>MARINE LAKE, WEST KIRBY</b>			
Day Ticket	No	13.65	14.35
Six Month Licences	No	105	110
Annual Licences	No	178.5	187
Six Month Licences (Group)	No	n/a	1100
Annual Licences (Group)	No	n/a	1870
<b>Pickleball</b>			
4 people - 60 minutes Adult	No	n/a	17.25
4 people - 60 minutes Child/EP	No	n/a	10.4
4 people - 60 minutes Wirral Passport A	No	n/a	13.5

<b><u>PARKS AND COUNTRYSIDE</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Arrowe park Pavilion up to 4 hours	Included	125.00	131.00
Arrowe Park Pavilion over 4 hours and up to 8 hours	Included	250.00	262.00
Other Park Pavilion up to 4 hours	Included	125.00	131.00
Other Park Pavilion over 4 hours and up to 8 hours	Included	250.00	262.00
<b>GREEN AND PITCH HIRE</b>			
BOWLING GREENS Afternoon or Evening session - Adult - 1 session per season	No	394.00	414.00
BOWLING GREENS Afternoon or Evening session - EP / Junior - 1 session per season	No	236.00	248.00
BOWLING GREENS Casual Booking per match Adult	Included	87.00	91.00
BOWLING GREENS Casual Booking per match EP/Junior Clubs	Included	57.00	60.00
Cricket Green Lane - Full Share Weekend (Vat Exempt)	No	3,300.00	4,500.00
Cricket Green Lane - Half Share Weekend (Vat Exempt)	No	1,650.00	2,250.00
Cricket Thornton Hough - Casual Booking - Adult	Included	144.00	151.00
Cricket Thornton Hough - Casual Booking - Child/EP	Included	89.00	93.00
Football Pitches Adult Charge - per season alternate weekly use Class A - (modern changing accommodation with hot and cold showers)	No	826.00	867.00
Football Pitches Adult Charge - per season alternate weekly use Class B - (adequate or older changing accommodation with hot and cold showers)	No	666.00	700.00
Football Pitches Adult Charge - per season alternate weekly use Class C - (no changing accommodation)	No	523.00	550.00
Football Pitches Occasional Hire (per match) Class A - (modern changing accommodation with hot and cold showers)	Included	111.00	117.00
Football Pitches Occasional Hire (per match) Class B - (adequate or older changing accommodation with hot and cold showers)	Included	92.00	97.00
Football Pitches Occasional Hire (per match) Class C - (no changing accommodation)	Included	84.00	88.00

Football Pitches Junior Charge - per season alternate weekly use (VAT Exempt) Class A - (modern changing accommodation with hot and cold showers)	No	458.00	481.00
Football Pitches Junior Charge - per season alternate weekly use (VAT Exempt) Class B - (adequate or older changing accommodation with hot and cold showers)	No	345.00	362.00
Football Pitches Junior Charge - per season alternate weekly use (VAT Exempt) Class C - (no changing accommodation)	No	282.00	296.00
Football Pitches Junior Charge - per season alternate weekly use (VAT Exempt) Mini Soccer (per pitch) - no changing accommodation	No	172.00	181.00
Football Pitches Junior Charge - Occasional Hire (per match) Class A - (modern changing accommodation with hot and cold showers)	Included	74.00	78.00
Football Pitches Junior Charge - Occasional Hire (per match) Class B - (adequate or older changing accommodation with hot and cold showers)	Included	64.00	67.00
Football Pitches Junior Charge - Occasional Hire (per match) Class C - (pitch only no changing accommodation)	Included	56.00	59.00
Rugby Pitches Adult Charge (UML Sports Ground) Charge per season, alternate weekly use Charge per season - (without pavilion use)	No	523.00	550.00
Rugby Pitches Adult Charge (UML Sports Ground) Charge per season, alternate weekly use Charge per season - (with pavilion use)	No	826.00	867.00
Rugby Pitches Junior Charge (UML Sports Ground) Charge per season, alternate weekly use Charge per season - (without pavilion use)	No	282.00	296.00
Rugby Pitches Junior Charge (UML Sports Ground) Charge per season, alternate weekly use Charge per season - (with pavilion use)	No	458.00	481.00
Rugby Pitches Adult Charge (UML Sports Ground) Occasional Hire - (per match without pavilion use)	Included	84.00	88.00
Rugby Pitches Adult Charge (UML Sports Ground) Occasional Hire - (per match with pavilion use)	Included	111.00	117.00
Rugby Pitches Junior Charge (UML Sports Ground) Occasional Hire - (per match without pavilion use)	Included	56.00	59.00
Rugby Pitches Junior Charge (UML Sports Ground) Occasional Hire - (per match with pavilion use)	Included	74.00	78.00

Levers Floodlit Area one evening per week per month	No	63.00	66.00
Levers Floodlit Area two evenings per week per month	No	95.00	100.00
Levers Floodlit Area three evenings per week per month	No	127.00	133.00
Levers Floodlit Area four evenings per week per month	No	159.00	167.00
Levers Floodlit Area five evenings per week per month	No	190.00	200.00
<b>EDUCATIONAL ACTIVITIES</b>			
Forest or Beach School taster session for up to 15 children 3 hours	Included	293.00	308.00
Forest or Beach Schools for over 15 children for each 2 hour session	Included	240.00	252.00
Birkenhead Park Forest Schools for over 15 children per ten 2 hour sessions	Included	1,932.00	2,029.00
Forest or Beach Schools for up to 15 children for each 2 hour session	Included	229.00	240.00
Birkenhead Park Forest Schools for up to 15 children per ten 2 hour sessions	Included	1,288.00	1,352.00
Forest or Beach taster session 3 hour session for up to 30 children	Included	68.00	71.00
Summer School session for up to 15 children 3 hours	Included	293.00	308.00
Wirral Country Park Charge for ranger-led activity - per pupil per hour	No	3.80	3.80
Woodland Activity Day (weekend) - Child 5 to 8 years of age	Included	20.00	21.00
Woodland Activity Day (weekend) - Child 8 to 11 years of age	Included	27.00	28.00
<b>VISITOR CENTRE FEES AND CHARGES</b>			
Wirral Country Park Hire of theatre - morning or afternoon	Included	80.00	80.00
Wirral Country Park Hire of theatre - whole day	Included	142.00	142.00
Birkenhead Park Hire of Visitor Centre Function Room (Full Day)	Included	235.00	247.00
Birkenhead Park Hire of Visitor Centre Function Room (Full Day) - with preparation room	Included	296.00	311.00
Birkenhead Park Hire of Visitor Centre Function Room (Half day)	Included	147.00	154.00
Birkenhead Park Hire of Visitor Centre Function Room (Half day) - with preparation room	Included	193.00	203.00
Birkenhead Park Commercial use per head	Included	12.30	13.00
Birkenhead Park Hire of Gallery	Included	235.00	247.00
Birkenhead Park Hire of Gallery / Exhibitions and Displays	Included	235.00	247.00

<b>ROYDEN PARK FEES AND CHARGES</b>			
Royden Park Hire of Coach House - Half Day	Included	58.00	61.00
Royden Park Hire of Coach House - Full Day	Included	106.00	111.00
Royden Park Walled Garden	Included	£20 per hour	£20 per hour
<b>DIBBINSDALE FEES AND CHARGES</b>			
Visitor Centre Hire (including use of the Walled Garden) - Half Day	Included	58.00	61.00
Visitor Centre Hire (including use of the Walled Garden) - Full Day	Included	106.00	111.00
<b>CENTRAL PARK FEES AND CHARGES</b>			
Central Park Walled Garden - (cordoned off area)	Included	£20 per hour	£20 per hour
Central Park Walled Garden - (full exclusivity with/without use of café facilities) - Less than 4 Hours	Included	355.00	373.00
Central Park Walled Garden - (full exclusivity with/without use of café facilities) - More than 4 Hours	Included	710.00	746.00
Eastham Country Park Visitor Centre Room Hire - Half Day	Included	58.00	61.00
Eastham Country Park Visitor Centre Room Hire - Full Day	Included	106.00	111.00
<b>WIRRAL COUNTRY PARK CAMPSITE FEES AND CHARGES</b>			
Wirral Country Park Campsite day hire (schools/community groups) - In Borough	Included	63.00	66.00
Wirral Country Park Campsite day hire (schools/community groups) - Out of Borough	Included	69.00	72.00
Wirral Country Park Campsite day hire (commercial events/weddings)	Included	114.00	120.00
Wirral Country Park Campsite day hire (including use of showers)	Included	190.00	200.00
Wirral Country Park Campsite overnight charge (up to 15 persons)	Included	98.00	103.00
Wirral Country Park Campsite overnight charge per person (charged after number exceeds 15 persons)	Included	5.50	5.75
<b>WIRRAL PARKS AND COUNTRYSIDE EVENTS</b>			
Site Bond for Community, Local Charity and Private Events - small/medium/large/ very large	Included	POA	POA
Site Bond for Community, Local Charity and Private Events – major	Included	POA	POA
Local Charity Events and Private Events - small - (capacity 1-499) daily site fee	Included	84.00	88.00
Local Charity Events and Private Events - medium - (capacity 500-1 999) daily site fee	Included	168.00	176.00

Local Events and Private Events - large - (capacity 2 000-9 999) daily site fee	Included	446.00	468.00
Local Charity Events and Private Events - very large -(capacity 10 000-24 999) daily site fee	Included	1,017.00	1,068.00
Local Charity Events and Private Events - major - (capacity 25 000+) daily site fee	Included	POA	POA
Non-Commercial, Local Charity Events and Private Events - non-refundable deposit for large/ very large / major events	Included	POA	POA
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - small - daily site fee	Included	336.00	353.00
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - medium - daily site fee	Included	672.00	706.00
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - large - daily site fee	Included	1,785.00	1,874.00
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - very large - daily site fee	Included	4,095.00	4,300.00
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - major - daily site fee	Included	POA	POA
Commercial, National Charity Events (excluding circuses) in all other parks and beaches - non-refundable deposit for large/very large/major events	Included	452.00	475.00
Site Bond for Commercial, National Charity Events (excluding circuses) in all other parks and beaches - small/medium/large/very large	Included	POA	POA
Site Bond for Commercial, National Charity Events (excluding circuses) in all other parks and beaches – major	Included	POA	POA
Local Charity Events and Private Events in Heritage Park - small - (capacity 1-499) daily site fee	Included	134.00	141.00
Local Charity Events and Private Events in Heritage Park - medium - (capacity 500-1 999) daily site fee	Included	268.00	281.00
Local Charity Events and Private Events in Heritage Park - large - (capacity 2 000-9 999) daily site fee	Included	780.00	819.00
Local Charity Events and Private Events in Heritage Park- very large -(capacity 10 000-24 999) daily site fee	Included	1,560.00	1,638.00

Local Charity Events and Private Events in Heritage Park - major - (capacity 25 000+) daily site fee	Included	POA	POA
Non-Commercial, Local Charity Events and Private Events in Heritage Park - non-refundable deposit for large/ very large / major events	Included	POA	POA
Commercial, National Charity and Private Events (excluding circuses) in Heritage Parks - small (capacity 1-499) - daily site fee	Included	446.00	468.00
Commercial, National Charity Private Events (excluding circuses) in Heritage Parks - medium (capacity 500-1 999) - daily site fee	Included	893.00	938.00
Commercial, National Charity and Private Events (excluding circuses) in Heritage Parks - large (capacity 2 000-9 999) - daily site fee	Included	2,600.00	2,730.00
Commercial, National Charity and Private Events (excluding circuses) in Heritage Parks - very large (capacity 10 000-24 999) - daily site fee	Included	5,200.00	5,460.00
Commercial, National Charity and Private Events (excluding circuses) in Heritage Parks - major (capacity 25 000+) - daily site fee	Included	POA	POA
Site Bond for Commercial, National Charity and Private Events (excluding circuses) in Heritage Park - small/medium/large/very large	Included	POA	POA
Site Bond for Commercial, National Charity and Private Events (excluding circuses) in Heritage Park - major	Included	POA	POA
Circuses - all parks -all sizes- Site Bond	Included	POA	POA
Circuses - all parks -all sizes- daily site fee	Included	750.00	788.00
Circuses - all parks -all sizes- Agreement	Included	80.00	84.00
Circuses - agreed parks - all sizes - non-refundable deposit.	Included	433.00	455.00
Fairgrounds (maximum 2 Adults / 3 children's rides as part of another event)	Included	80.00	84.00
Fairgrounds (maximum 4 Adults / 6 children's rides as part of another event)	Included	160.00	168.00
Fairgrounds (over 10 rides as part of another event)	Included	POA	POA
Weddings - Site Bond	Included	POA	POA
Weddings - minimum charge	Included	783.00	822.00
Weddings - locations with additional services	Included	POA	POA
Mini Markets	Included	POA	POA
Transit events which pass through a park (e.g. a Marathon) - charity	Included	310.00	326.00
Transit events which pass through a park (e.g. a Marathon) - commercial	Included	780.00	819.00



Filming - crew of 1 to 9 - less than 4 hours	Included	467.00	490.00
Filming - crew of 1 to 9 - 4 hours and over	Included	935.00	982.00
Filming - crew of 10 + less than 4 hours	Included	935.00	982.00
Filming - crew of 10 +4 hours and over	Included	1,560.00	1,638.00
Disturbance of parking for regular users	Included	310.00	326.00
Use of park/ open space as car parking for other venue's event	Included	POA	POA
Additional storage	Included	310.00	325.00
Events where alcohol will be available	Included	50% of site fee	50% of site fee
Ticket sales from Visitors Centre	Included	20% of ticket price	20% of ticket price
Build Up/Take Down days - without significant disruption to Park	Included	POA	POA
Build Up/Take Down days - with significant disruption to Park	Included	POA	POA
Rig and De-Rig Charges - Small Events	Included	127.00	133.00
Rig and De-Rig Charges - Medium Events	Included	254.00	267.00
Rig and De-Rig Charges - Large Events	Included	445.00	467.00
Rig and De-Rig Charges - Very Large Events	Included	572.00	601.00
Rig and De-Rig Charges - Major Events	Included	760.00	798.00
Discounted Rig and De-Rig Charges Charity/Community Event discount rate	Included	POA	POA
TRAINING IN PARKS AND COUNTRYSIDE SITES Annual Group Fitness Training Licence	Included	10% of income from activity	10% of income from activity
TRAINING IN PARKS AND COUNTRYSIDE SITES Annual Professional Dog Training Licence	Included	10% of income from activity	10% of income from activity
TRAINING IN PARKS AND COUNTRYSIDE SITES Annual Professional Dog Walking Licence	Included	10% of income from activity	10% of income from activity
Dog Shows at all sites - Daily site fee	Included	300.00	315.00
Toilet access for events out of office hours	Included	50.00	53.00
Skip hire for dog shows at all sites	Included	POA	POA
<b>PARKS AND RECREATIONAL ACTIVITIES</b>			
<b>Allotments</b>			
Allotments Per Plot	No	120.00	120.00
Allotments Per Plot - Allotment discount scheme	No	45% discount	45% discount
<b>VALE PARK CELEBRATION GARDEN</b>			
Celebration Stone small - single	Included	250.00	250.00
Celebration Stone large - single	Included	350.00	350.00
<b>MOORING CHARGES</b>			
Annual fee for mooring on Council owned foreshore	Included	37.00	39.00

<b>WILLIAMSON ART GALLERY &amp; MUSEUM</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Other charges</b>			
Hire of projector	No	66.60	70.00
Hire of Piano (per hour, without tuning)	No	38.85	£41.00
Piano tuning (recommended)	No	90.00	95.00
Regular bookings (min 10 per year for x3 hours) daytime	No	58.27	61.00
<b>Other bookings</b>			
Crockery	No	16.65	
Tablecloths + laundry (per tablecloth)	No	11.10	12.00
Mon & Tue full venue daytime only	No	5,000.00	5,250.00
Mon - Fri Galleries 1, 2 & 4 daytime per hour	No	46.62	49.00
Mon - Fri Galleries 3, 11, 12, 13 daytime per hour	No	23.31	24.50
Mon - Fri Galleries 1, 2 & 4 after 5 pm per hour	No	50.00	53.00
Mon - Fri Galleries 3, 11, 12, 13 after 5 pm per hour	No	25.00	26.00
Saturday Galleries 1, 2 & 4 daytime per hour	No	60.00	63.00
Saturday Galleries 1, 2 & 4 after 5 pm per hour	No	77.70	£82.00
Sunday full venue 10 am - 4 pm daytime only	No	5,000.00	£5,500
<b>Weddings</b>			
Mon - Fri Gallery 1,2,3,4,5 for 2 hours before 5 pm	No	610.00	641.00
Mon - Fri Gallery 2 or 4 for 2 hours after 5pm	No	900.00	945.00
Saturday Gallery 2 or 4 for 2 hours before 5 pm	No	610.00	641.00
Saturday Gallery 2 or 4 for 2 hours after 5 pm	No	900.00	945.00
Hire of additional gallery	No	500.00	£550.00
Hire of walled garden	No	500.00	525.00
Mon - Sat All day venue hire	No	5,000.00	5,250.00
Room dressing	No	30.00	32.00
Tablecloths + laundry (per tablecloth)	No	11.10	12.00
<b>Funeral / Life Celebrations</b>			
Mon & Tue daytime	No	500.00	525.00
<b>Gallery Sales</b>			
Commission on sales from exhibitions	No	30%	30%
Commission on sales from gallery shop	No	30%	30%
Entrance fee to Williamson Open	No	15.00	£15.00
<b>BIRKENHEAD PRIORY</b>			
<b>Other charges</b>			
Hire of projector	No	66.00	70.00
<b>Wed - Fri Daytime (9am-5pm)</b>			
per hour Refectory	No	50.00	53.00
<b>Wed - Fri Evening (5pm-midnight)</b>			
per hour Refectory	No	65.00	68.00
<b>Sat - Sun Daytime (9am-5pm)</b>			

per hour Refectory	No	50.00	53.00
<b>Sat - Sun evening (5pm-midnight)</b>			
per hour Refectory	No	70.00	74.00
<b>Grounds</b>			
9am – midnight	No	1,500.00	1,500.00
<b>Grounds &amp; Refectory</b>			
9am – midnight	No	2,000.00	2,000.00
<b>Weddings (Refectory)</b>			
before 5 pm room only	No	890.00	935.00
after 5 pm room only	No	890.00	935.00
Whole site	No	2,220.00	2,331.00
Room dressing	No	30.00	32.00

<b><u>LIBRARIES</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>BOOK RESERVATIONS</b>			
Regional & British Library (concessionary rate)	No	£5.25 (£3.15)	£5.50 (£3.30)
Renewal British Library Reservation (concessionary rate)	No	£3.15 (£2.65)	£3.30 (£2.80)
Standard (concessionary rate)	No	£1.30 (£0.85)	£1.40 (£0.90)
<b>Computer printing:</b>			
A3 black and white print (educational purposes rate)	Included	£0.50 (£0.25)	£0.55 (£0.25)
A3 colour (educational purposes rate)	Included	1.00 (£0.50)	£1.05 (£0.50)
A4 black and white print (educational purposes rate)	Included	£0.25 (£0.12)	£0.30 (£0.15)
A4 colour print (educational purposes rate)	Included	£0.50 (£0.25)	£0.55 (£0.25)
<b>COPYING</b>			
A3 children's homework	Included	0.25	0.30
A3/B4 personal copying	Included	0.50	0.55
A4 children's homework	Included	0.12	0.15
A4 personal photocopying	Included	0.25	0.30
<b>Digital Licence - Own Device</b>			
Annual Licence	Included	No Charge	No Charge
Day Licence	Included	No Charge	No Charge
Weekly licence	Included	No Charge	No Charge
<b>Facsimile:</b>			
<b>FINES</b>			
Replacement of lost library card	No	1.30	1.40
Adults (maximum fine per book)	No	£0.26 (£10.40)	£0.26 (£10.40)

Adults (maximum fine per CD)	No	£0.26 (£10.40)	£0.26 (£10.40)
Adults (maximum fine per DVD)	No	£1.45 (£17.10)	£1.45 (£17.10)
Children (maximum fine per book)	No	No Charge	No Charge
OAP (maximum fine per book)	No	0.14 (£5.60)	0.14 (£5.60)
OAP (maximum fine per CD)	No	0.14 (£5.60)	0.14 (£5.60)
OAP (maximum fine per DVD)	No	£1.20 (£13.30)	£1.20 (£13.30)
<b>HIRE</b>			
Internet – 1st Hour FREE then charge per 30 minutes thereafter (FREE for Library Digital Learning Opportunities) - NEW (red)	Included	1.20	1.20
New Music CDs	No	1.30 (£0.85)	£1.40 (£0.90)
New DVDs	No	£2.90 (£2.10)	£3.10 (£2.20)
New Spoken word	No	£2.30 (£1.80)	£2.40 (£1.90)
<b>MUSIC SCORES</b>			
<b>OTHER INCOME</b>			
Commission on Exhibit Items	Included	35% of cost	35% of cost
Commission on Ticket Sales	Included	35% of cost	35% of cost
External Reading Groups Annual Subscription (maximum 15 copies of each title, 12 times per year)	Included	54.00	56.00
Handling charge for images		20% of cost	20% of cost
Hire of library space/rooms (Room A type) – per hour or part of hour (Commercial Organisation)	Included	19.00	20.00
Hire of library space/rooms (Room A type) – per hour or part of hour (Community Organisation)	Included	13.00	13.50
Hire of library space/rooms (Room B type) – per hour or part of hour (Commercial Organisation)	Included	25.00	26.50
Hire of library space/rooms (Room B type) – per hour or part of hour (Community Organisation)	Included	19.00	20.00
Laminating A3	Included	2.10	2.20
Laminating A4	Included	1.25	1.30
Microfilm Reader Print	No	1.35	1.40
Microfilm Reader Use	No	1.25	1.30
Digital Images sent by email or printed on standard paper for up to 5 images	Included	6.00 (plus 2.00 for subsequent)	6.00 (plus 2.00 for subsequent)
Digital print on photographic paper	Included	7.50 (A4) 10.50 (A3)	7.50 (A4) 10.50 (A3)

Reference Research Fee – per half hour or part	Included	12.00	12.00
Research Service for commercial companies – per hour or part	Included	48.00	48.00
Reproduction Fees For Commercial companies (Broadcast or Publication)	No	65.00 (UK rights) 116.00 (World rights)	65.00 (UK rights) 116.00 (World rights)

<b><u>ENVIRONMENTAL HEALTH SERVICES</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Boarding Establishment for Cats Licence 1 - 50 enclosures, £55 extra for each additional 50 enclosures (excl Vet Fees)	No	427.00	448.00
Boarding Establishment for Dogs Licence 1 - 50 enclosures, £55 extra for each additional 50 enclosures (excl Vet Fees)	No	451.00	474.00
Dog Day Care Licence 1-50 dogs, £55 extra for each additional 25 dogs (excl Vet Fees)	No	405.00	425.00
Dog Home Boarding (excl Vet Fees)	No	435.00	457.00
Dog Home Boarding Franchise Operators (excl Vet Fees) + £55.00 per host + £77 per additional host during license period inc. reissue of license and inspection	No	435.00	457.00
Breeding of Dogs application, first 3 breeding bitches, £55 for each additional 3 breeding bitches (excl Vet Fees)	No	438.00	460.00
Exhibition of Animals (excl Vet Fees) 1-10 species, £33 per additional 10 species	No	324.00	340.00
Selling Animals Licence application (excl Vet Fees) 1-3 annexes, £55 per additional annex	No	356.00	374.00
Hiring of Horses fee (excl Vet Fees)	No	512.00	538.00
Dangerous Wild Animals Act – 2 year licence (excl Vet Fees)	No	531.00	558.00
Zoo Licence (excl Vet Fees)	No	919.00	965.00
Re-rate, variation or transfer of license inspection required	No	191.00	201.00
Variation or transfer of license no inspection required	No	95.00	100.00
Replacement license	No	25.00	26.00
Export Certificates (Trading Standards & Environmental Health)	No	89.00	89.00
Factual Statements/Immigration Request	Included	249.00	261.00
Food Hygiene Rating Reassessment	No	197.00	207.00

Business setting up advice Trading Standards & Environmental Health (first 15 minutes free) plus 2 hours included within the price.	No	161.00	169.00
Supply of Certificates and stickers	No	16.00	17.00
Supply of SFFBB Pack	No	32.00	34.00
Environmental Screening & water sampling for common bacteria (Ecoli, entero etc & colony count). Up to 5 samples included within the price.	No	161.00	169.00
Safer Food Better Business Coaching Visits, minimum charge two hours	No	166.00	174.00
Supplier Audits, minimum charge two hours	No	166.00	174.00
Contaminated Land and Accoustic pre-planning advice, minimum charge two hours	No	166.00	174.00
Local Authority Environmental Permits (A2 and B) : Fees for applications, variations and subsistence	No	POA	POA
Inspector of Weights & Measures Officer rate	No	101.00	106.00
Metrology, Allergen and Food Standards Training courses cost per candidate	No	90.00	95.00
Calibration Services	No	84.00	88.00
Primary Authority Officer rate	No	83.00	87.00
Unsound Food (Fee for examination of food and issuing certificate – disposal is at businesses expense)	No	178.00	187.00
<b>Ear Piercing/ Acupuncture/ Tattoos/ Electrolysis</b>			
Registration of a person or premises Ear Piercing/ Acupuncture/ Electrolysis (using a hygienic piercing instrument as defined in the by-laws)	No	156.00	164.00
Registration of a person or premises Tattooing / body piercing / semi-permanent skin colouring (except for use of hygienic piercing as defined in by-laws)	No	218.00	229.00
Initial registration Ear Piercing/ Acupuncture/ Electrolysis (1 Premise & 1 Person) (using a hygienic piercing instrument as defined in the by-laws)	No	247.00	259.00
Initial application Tattooing / body piercing / semi-permanent skin colouring (1 person and 1 premise) (except for use of hygienic piercing as defined in by-laws)	No	370.00	388.00
Administrative changes to existing registration	No	38.00	40.00
Addition of further activities to existing registration (person or premises)	No	130.00	136.00

<b>Pest Control Charges</b>			
Commercial insect identification service (refundable against treatment or contract)	Yes	69.00	72.00
Domestic Bedbugs (Max of 3 Visits)	Included	344.00	361.00
Domestic pest control (Rats) two visits	Included	97.00	102.00
Domestic Pest Control (Mice) two visits	Included	97.00	102.00
Domestic Pest Control (Wasps/Fleas/Ants)	Included	97.00	102.00
Domestic pest control Cockroach maximum of four visits	Included	195.00	205.00
I-Procurement Rate for LA Departments (Rats/Mice/Cockroaches) maximum four visits	Yes	175.00	184.00
I-Procurement Rate for LA Departments (Fleas/Ants/Wasps) maximum two visits	Yes	175.00	184.00
Non-domestic one-off treatments for Fleas/Wasps/Bedbugs/Rats/Mice/Ants/Cockroaches) initial assessment / treatment half hourly rate	Yes	81.00	85.00
Non-domestic one-off treatments for Fleas/Wasps/Bedbugs/Rats/Mice/Ants/Cockroaches) initial assessment / treatment hourly rate	Yes	122.00	128.00
Insect identification (for Bedbugs this fee is deducted from treatment if service booked)	No	69.00	72.00
Although Wirral Council has no service for treating the species listed below, there is the facility for a telephone advice consultation with Wirral council's pest expert, for a fee (payable in advance by card only) advice may be given, and where appropriate, an information sheet sent out for the following common pest problems: bees/ biscuit beetles/ booklice/ carpet beetles/ cluster flies/ blow flies/ hide beetles/ silverfish/ spider beetles/ woodworm/ weevils (e.g. grain, rice)/ crickets/ earwigs/ moths/ slugs / snails/ corvids (crows, magpies...)/ woodlice/ myriapods (millipedes, centipedes)/ foxes/ grey squirrels/ feral pigeons/ gulls/ bats Our Information and Advice Team on 0151 606 2020 (normal office hours) can take a payment and book a consultation call-back slot from Wirral Council's pest control manager	Included	N/A	N/A
Environmental Information Regs (Commercial) (per 15 Minutes) Photocopies at 50p	No	48.00	50.00
Environmental Information Regs (Public) (per 15 Minutes) Photocopies at 50p	No	8.50	9.00
Charge per hour for using powers to carry out works e.g.: to silence an alarm or carry out works required by a statutory notice that has not been complied with.	No	54.00	57.00

<b>Private Water Supply Charges</b>			
Audit monitoring	No	POA	POA
Check monitoring	No	POA	POA
Investigation (per hour)	No	POA	POA
Sample analysis	No	POA	POA
Sampling visits	No	POA	POA
Undertake risk assessment	No	POA	POA
<b>Environmental Housing Act notices</b>			
Housing Act Notices - Charges at a cost of Officer time including on costs.	No	48.71	450.00

<b><u>PRIVATE SECTOR HOUSING</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Empty Property Grant Assistance (Charged per grant deducted from total cost of grant.)	No	264.41	280.00
Houses of Multiple Occupation Licensing 1 yr license (Charged per HMO plus £30.00 for each unit above 5)	No	350	370.00
Houses of Multiple Occupation Licensing 3 yr license (Charged per HMO plus £30.00 for each unit above 5)	No	800	840.00
Houses of Multiple Occupation Licensing 3 yr license paper application (Charged per HMO plus £30.00 for each unit above 5)	No	900	940.00
Housing Act & Building Act Notices (Charged at cost of officer time per hour including on costs)	No	48.71	450.00
Penalty Charge Notice re.the Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - first notice (£500.00 if paid within 14 days)	No	1,000.00	1,000.00
Penalty Charge Notice re.the Smoke and Carbon Monoxide Alarm (England) Regulations 2015 - any subsequent notice	No	5,000.00	5,000.00
Work In Default (Charged at cost of officer time per hour including on costs)	No	£48.71	60.00
Pre-inspection Advice for HMO Technical Standards	No	92.51	180.00
<b>Selective Licensing Scheme (Scheme 3) 2020 (full fee for a 5 year license ) with early application discount applied</b>	No	495	495
Selective Licensing 2020 (full fee for a 5 year license per property)	No	595	595
Selective Licensing 2020 reduced fee for accredited properties within 3 months of ownership and early application discount	No	395	395



Selective Licensing 2020 for applications made in last 6 months of Selective Licensing designation	No	297.5	297.5
Charge for licence payments by instalments	No	50	100.00
Administration fee for making paper application for licence	No	50	100.00
Assistance to complete SL or HMO licence application (first 15 mins free)	No	50	100.00
<b>Selective Licensing Scheme (Scheme 4) 2024 (full fee for a 5 year license ) with early application discount applied</b>	No	485	485
Selective Licensing 2024 (full fee for a 5 year license per property)	No	585	585
Selective Licensing 2024 reduced fee for accredited properties within 3 months of ownership and early application discount	No	385	385
Selective Licensing 2024 reduced fee for EPC Band C and above discount	No	434	434
Charge for licence payments by instalments		50	50
Administration fee for making paper application for licence	No	50	100
Administration fee for copy of full register	No	0	0
Fee for assisted application	No	50	100
Selective Licensing 2024 for applications made in last 6 months of Selective Licensing designation	No	292.5	292.5
<b>Disabled Adaptation Service</b>			
Private Works	No	15% for all works	15% for all works
<b>VAT Reduced rating</b>			
Production of VAT exemption letter for renovation or alteration of empty residential premises	No	36.75	50.00
<b>Homelessness</b>			
Homeless Temporary Accommodation Charges for those who not entitled to benefits.	No	Applicable LHA rate for household	Applicable LHA rate for household

<b>LAW &amp; GOVERNANCE</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>CONVEYANCING - all charges are minimums which may be increased for more complex matters</b>			
<b>Agricultural Agreement</b>			
Fixed term Agricultural Agreement	Variable	389.50	408.98
<b>Certificate of Title</b>			
Completing a Certificate of Title (e.g. Improvement Grants)	Variable	97.00	101.85
<b>Copy Documents</b>			
Administration costs in providing copy documents	No	39.50	41.48
<b>Court of Protection</b>			
Court of Protection House Disposals (0.15% of consideration or a min of £350.00)	No	454.50	477.23
<b>Deed of Covenant</b>			
Deeds of Covenant	Variable	324.50	340.73
Release of Covenant	Variable	454.50	477.23
<b>Deed of Variation</b>			
Deed of Variation (Commercial)	Variable	454.50	477.23
Deed of Variation (Shop Units etc)	Variable	325.00	341.25
Deed of Rectification/variation	Variable	454.50	477.23
<b>Deferred Payments Agreement</b>			
Deferred Payments Agreement	Variable	325.00	£450. Admin charges is £250 and £100 for charge for each change
<b>Development Agreement</b>			
Development Agreement	Variable	2,207.00	2,317.35
Option Agreement	Variable	389.50	408.98
Overage Agreement	Variable	389.50	408.98
<b>Easement</b>			
Easement (Commercial)	Variable	909.00	954.45
Easement (Non-commercial)	Variable	325.00	341.25
Wayleave Agreements (except statutory undertaker's utility services)	Variable	228.00	239.40
<b>Freedom of Information Requests</b>			
Requests for Information under Freedom of Information Act 2000	No	No charge	No charge
<b>Highway Agreements</b>			
Section 38 Agreement	No	1,298.50	1,363.43
Supplemental Highway Agreements	Variable	519.50	545.48

<b>Lease</b>			
Agreement Before Lease	Variable	454.50	477.23
Birkenhead Market Lease	Variable	454.50	477.23
Deed of Guarantee	Variable	454.50	477.23
Leasehold Enquiry	Variable	97.00	101.85
Lease for Charitable Organisations (fee may be waived)	Variable	325.00	341.25
Commercial Lease & Tenancy Agreement	Variable	454.50	477.23
Non-Commercial Lease	Variable	454.50	477.23
Rent Deposit Deed	Variable	454.50	477.23
Schedule of Dilapidations	Variable	454.50	477.23
<b>Licence</b>			
Licence for a seasonal trading site	Variable	389.50	408.98
Licence to Assign and/or change of use	Variable	389.50	408.98
Licence for Charitable organisations (fee may be waived)	Variable	129.50	135.98
Licence to Occupy (Commercial, e.g. site compound licence)	Variable	454.50	477.23
Tenancies at Will / Licence to Occupy	Variable	454.50	477.23
Licence to Permit Alterations (Commercial)	Variable	454.50	477.23
Licence to Sublet	Variable	454.50	477.23
<b>Notice of Assignment</b>			
Notice of Assignment	Variable	97.00	101.85
<b>Removal of Restriction</b>			
Removal of Restriction	Variable	129.50	135.98
<b>Rent Review</b>			
Memorandum of Rent Review	Variable	97.00	101.85
<b>Sales</b>			
Auction Sales. (Legal fees are 1% of the consideration subject to a minimum charge of £600.00)	Variable	779.00	817.95
Freehold Sales (Excludes Auction Sales) (Commercial)	Variable	779.00	817.95
Freehold Sales (Excludes Auction Sales) (Non-Commercial)	Variable	519.50	545.48
Sales of Freehold Reversions	Variable	649.00	681.45
<b>Surrender of Lease</b>			
Surrender of Lease (Commercial)	Variable	389.50	408.98
Surrender of Lease (e.g. Shop Units)	Variable	260.50	273.53
<b>Vacation of Mortgage</b>			
Vacation of Mortgage/removal of Charge	Variable	129.50	135.98
<b>Section 106</b>			
Section 106 Planning Agreement Non Commercial minimum charge	No	973.50	1,022.18
Section 106 Planning Agreement Commercial minimum charge	No	1,298.50	1,363.43

Section 106 Planning Agreement hourly charge for additional solicitors work if more than 12 hours	No	161.50	169.58
Section 106 Planning Agreement hourly charge for additional non-solicitors work if more than 12 hours	No	104.00	109.20
<b>Section 278</b>			
Section 278 Highways Agreement Non Commercial minimum charge	No	973.50	1,022.18
Section 278 Highways Agreement Commercial minimum charge	No	1,298.50	1,363.43
Section 278 Highways Agreement hourly charge for additional solicitors work if more than 12 hours	No	161.50	169.58
Section 278 Highways Agreement hourly charge for additional non-solicitors work if more than 12 hours	No	104.00	109.20

<b><u>ELECTIONS</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Election data</b>			
Copies of Election Expenses documents - charge per side	No	20.00	20.00
<b>Copies of Marked Electoral Registers &amp; Postal Vote Lists – Charge for data version:</b>			
fixed fee	No	20.00	20.00
variable fee per 1,000 electors or part thereof	No	1.00	1.00
<b>Copies of Marked Electoral Registers &amp; Postal Vote Lists – Charge for paper version:</b>			
fixed fee	No	10.00	10.00
variable fee per 1,000 electors or part thereof	No	20.00	20.00
<b>Electoral Registration</b>			
<b>Purchase of both Full and Edited versions of the Electoral Register – Charge for data version:</b>			
fixed fee	No	10.00	10.00
variable fee per 1,000 electors or part thereof	No	1.50	1.50
<b>Purchase of both Full and Edited versions of the Electoral Register – Charge for paper version:</b>			
fixed fee	No	10.00	10.00
variable fee per 1,000 electors or part thereof	No	5.00	5.00

<b>Purchase of list of Overseas Electors – Charge for data version:</b>			
fixed fee	No	20.00	20.00
variable fee per 100 electors or part thereof	No	1.50	1.50
<b>Purchase of list of Overseas Electors – Charge for paper version:</b>			
fixed fee	No	10.00	10.00
variable fee per 100 electors or part thereof	No	5.00	5.00

<b>PLANNING</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Householder Applications</b>			
Alterations/extensions to a single dwellinghouse, including works within boundary	No	258.00	262.39
<b>All Outline Applications</b>			
Not more than 0.5 hectares for each 0.1 hectare (or part thereof)	No	578.00	587.83
Between 0.5 and 2.5 hectares for each 0.1 hectare (or part thereof)	No	624.00	634.61
If the site area exceeds 2.5 hectares	No	15,433.00	15,695.36
	No	£186 fee Plus for each 0.1 hectares in excess of 2.5 hectares subject to a maximum of £202,500	£186 fee Plus for each 0.1 hectares in excess of 2.5 hectares subject to a maximum of £202,500
<b>Full Applications and First Submissions of Reserved Matters</b>			
Alterations/ extensions to a single dwelling-including works within boundaries	No	258.00	262.39
Alterations/ extensions to 2 or more dwellings	No	509.00	517.65
<b>Erection of Dwellings</b>			0.00
Not more than 10 Dwellinghouses	No	578.00	587.83
Between 10 and 50 Dwellinghouses	No	624.00	634.61
More than 50 dwellinghouses	No	30,860.00	31,384.62

	No	£186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	£186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000
<b>Erection of buildings (other than dwellings, buildings for agricultural use or plant and machinery)</b>			
No increase in gross floor space or no more than 40 square metres	No	293.00	297.98
More than 40 square metres but no more than 1,000 square metres for each 75 square metres (or part thereof)	No	578.00	587.83
Between 1,000 square metres and 3,750 square metres for each 75 square metres (or part thereof)	No	624.00	634.61
More than 3750 square metres	No	30,860.00	31,384.62
	No	£186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres Maximum fee of £405,000	£186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres Maximum fee of £405,000
<b>Erection of buildings (on agricultural land to be used for agricultural purposes)</b>			
Not more than 465 square metres	No	120.00	122.04
Gross floorspace exceeds 465 sq. M up to 540 sq. M	No	578.00	587.83

More than 540 square metres but not more than 1,000 square metres	No	£578 for first 540 square metres + £578 for each additional 75 square metres in excess of 540 square metres	£578 for first 540 square metres + £578 for each additional 75 square metres in excess of 540 square metres
Between 1,000 square metres and 4,215 square metres + £624 for each additional 75 square metres in excess of 1,000 square metres	No	£624 for first 1000 square metres + £624 for each additional 75 square metres in excess of 1000 square metres	£624 for first 1000 square metres + £624 for each additional 75 square metres in excess of 1000 square metres
More than 4,215 square metres	No	30,860.00	31,384.62
	No	£186 for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000	£186 for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000
<b>Erection of glasshouse on land used for the purposes of agriculture</b>			
Not more than 465 square metres	No	120.00	122.04
More than 465 square metres but not more than 1,000 square metres	No	3,225.00	3,279.83
1,000 square metres or more	No	3,483.00	3,542.21
<b>Erection/ alterations/ replacement of plant and machinery</b>			
Not more than 1 hectare for each 0.1 hectare (or part thereof)	No	578.00	587.83
More than 1 hectare but not more than 5 hectares for each 0.1 hectare (or part thereof)	No	624.00	634.61
More than 5 hectares	No	30,860.00	31,384.62

		£186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £405,000	£186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £405,000
<b>Application for Works other than Building Works</b>			
Car Parks, service roads or other accesses for existing uses	No	293.00	297.98
<b>Disposal of refuse, waste materials, deposit of materials remaining after mineral extraction, storage of minerals in the open</b>			0.00
Not more than 15 hectares for each 0.1 hectare (or part thereof)	No	316.00	321.37
More than 15 hectares	No	47,161.00	47,962.74
	No	£186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300	£186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300
<b>Operations connected with exploratory drilling for oil or natural gas</b>			
Not more than 7.5 hectares for each 0.1 hectare (or part thereof)	No	686.00	697.66
More than 7.5 hectares	No	51,395.00	52,268.72
	No	£204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000	£204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000



<b>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</b>			
Not more than 15 hectares for each 0.1 hectare (or part thereof)	No	347.00	352.90
More than 15 hectares	No	52,002.00	52,886.03
	No	£204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	£204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
<b>Other operations (winning and working of minerals) excluding oil and natural gas</b>			
Not more than 15 hectares for each 0.1 hectare (or part thereof)	No	316.00	321.37
More than 15 hectares	No	47,161.00	47,962.74
	No	£186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300	£186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
<b>Other Operations (not coming within any of the above categories)</b>			
Any site area (charge per 0.1 hectare up to a maximum of £2,535)	No	293.00	297.98
Change of Use of a building to use as one or more separate dwellinghouses, or other cases			
Not more than 10 dwellinghouses	No	578.00	587.83
Between 10 and 50 dwellinghouses	No	624.00	634.61
More than 50 dwellinghouses	No	30,860.00	31,384.62
	No	£186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	£186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000
<b>Other changes of use of a building or land</b>	No	578.00	587.83
<b>Lawful Development Certificate</b>			

Existing Use or operation	No	Full planning application fee	Full planning application fee
Existing Use – Lawful not to comply with any condition or limitation	No	293.00	297.98
Proposed Use or operation	No	half planning application fee	half planning application fee
<b>Prior Approval</b>			
Larger Home Extensions		120.00	122.04
Additional storeys on a home	No	120.00	122.04
Agricultural and forestry buildings and operations	No	120.00	122.04
Demolition of buildings	No	120.00	122.04
Communications (previously referred to as 'Telecommunications Code System Operators')	No	578.00	587.83
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)	No	120.00	122.04
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School	No	120.00	122.04
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School	No	120.00	122.04
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)	No	120.00	122.04
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	No	125 Per Dwelling	125 per dwelling
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)		120.00	122.04

	No	£258.00 if it includes building operations in connection with the change of use	£258.00 if it includes building operations in connection with the change of use
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)	No	120.00	122.04
		£258 if it includes building operations in connection with the change of use	£258 if it includes building operations in connection with the change of use
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Class C3)	No	120.00	122.04
	No	258 if it includes building operations in connection with the change of use	258 if it includes building operations in connection with the change of use
Temporary Use of Buildings or Land for the Purpose of Commercial Filmmaking and the Associated Temporary Structures, Works, Plant of Machinery required in Connection with that Use	No	120.00	122.04
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years	No	120.00	122.04
Development consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	No	120.00	122.04
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	No	120.00	122.04

Erection, extension, or alteration of a university building	No	120.00	122.04
Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc	No	120.00	122.04
Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	No	120.00	122.04
<b>Construction of new dwellinghouses</b>			0.00
Not more than 10 dwellings	No	418.00	425.11
Between 10 and 50 dwellinghouses	No	451.00	458.67
More than 50 dwellinghouses	No	22,309.00	22,688.25
	No	£135 for each dwellinghouse in excess of 50 Maximum fee of £405,000	£135 for each dwellinghouse in excess of 50 Maximum fee of £405,000
<b>Reserved Matters</b>			
Approval of reserved matters following outline approval	No	Full fee due; or If full fee already paid, £578	Full fee due; or If full fee already paid, £578
<b>Approval/Variation/Discharge of Condition</b>			
Variation or removal of a condition following grant of planning permission	No	293.00	297.98
<b>Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with</b>			
Householder permissions	No	43.00	43.73
All other permissions	No	145.00	147.47
<b>Application for consent to display advertisements</b>			0.00
Relating to the business on the premises	No	165.00	167.81
Advance signs, directing the public to a business which is not situated on or visible from the site.	No	165.00	167.81
Other advertisements	No	578.00	587.83
<b>Application for a Non-Material Amendment Following Grant of Planning Permission</b>			

Applications in respect of householder developments	No	43.00	43.73
Applications in respect of other developments	No	293.00	297.98
<b>Application for Permission in Principle (valid from 1 June 2018)</b>			
For each 0.1 hectare (or part thereof)	No	503.00	511.55
<b>Charges for Planning Performance Agreements</b>			
Standard Major Planning Applications of 10 to 99 Dwellings or 1,000 sq ms to 9,999 sq ms floorspace	Yes	7,000.00	7,700.00
Large Major Planning Application of 100 to 249 Dwellings or 10,000 sq ms to 24,900 sq ms floorspace	Yes	10,000.00	11,000.00
Very Large Major Planning Application of 250 to 750 Dwellings or 24,900 sq ms to 75,000 sq ms floorspace	Yes	19,000.00	20,900.00
Large Scale Major Planning Application of 750 + Dwellings or 75,000 + sq ms floorspace	Yes	Negotiable	Negotiable
<b>PRE APPLICATION ENQUIRES</b>			
Householder			
Householder Developments (a site visit will not be carried out)	Yes	175.00	192.50
Householder Developments (Additional specialist meeting)	Yes	322.00	354.20
<b>Minor Developments (Standard)</b>			
1 No. Dwelling (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
Between 2 & 4 dwellings (No site visit, no meeting, 1 letter)	Yes	360.00	396.00
Between 5 and 9 No Dwellings (No site visit, no meeting, 1 letter)	Yes	720.00	792.00
Non-residential development of up to 499 sq ms or less than 0.5 hectares (No site visit, no meeting, 1 letter)	Yes	510.00	561.00
Non-residential development between 500 sq ms to 999 sq ms (No site visit, no meeting, 1 letter)	Yes	870.00	957.00
<b>Minor Developments (Standard+)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
1 No. Dwelling (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20
Between 2 & 4 dwellings (1 site visit, 1 meeting, 1 letter)	Yes	468.00	514.80
Between 5 and 9 No Dwellings (1 site visit, 1 meeting, 1 letter)	Yes	936.00	1,029.60

Non-residential development of up to 499 sq ms or less than 0.5 hectares (1 site visit, 1 meeting, 1 letter)	Yes	663.00	729.30
Non-residential development between 500 sq ms to 999 sq ms (1 site visit, 1 meeting, 1 letter)	Yes	1,131.00	1,244.10
<b>Minor Developments (Specialist)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
1 No. Dwelling (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Between 2 & 4 dwellings (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	768.00	844.80
Between 5 and 9 No Dwellings (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	1,236.00	1,359.60
Non-residential development of up to 499 sq ms or less than 0.5 hectares (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	963.00	1,059.30
Non-residential development between 500 sq ms to 999 sq ms (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	1,431.00	1,574.10
<b>Other (Standard)</b>			
Telecommunications (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
Changes of Use where no operational development and floor area up to 1000sqm (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
Advertisements (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
Alterations where no floor space is created (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
Renewable Energy (including wind turbines etc. up to a site area of 1 Ha) (No site visit, no meeting, 1 letter)	Yes	240.00	264.00
<b>Other (Standard+)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
Telecommunications (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20
Changes of Use where no operational development and floor area up to 1000sqm (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20
Advertisements (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20
Alterations where no floor space is created (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20
Renewable Energy (including wind turbines etc. up to a site area of 1 Ha) (1 site visit, 1 meeting, 1 letter)	Yes	312.00	343.20

<b>Other (Specialist)</b>			0.00
Each additional meeting with written advice if required	Yes	50%	0.55
Telecommunications (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Changes of Use where no operational development and floor area up to 1000sqm (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Advertisements (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Alterations where no floor space is created (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Renewable Energy (including wind turbines etc. up to a site area of 1 Ha) (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
Listed Building Consents (where written advice, redesign or a site visit is needed) (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	462.00	508.20
<b>Small Scale Major (Standard +)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
Residential 10 to 19 houses/up to 1.99 Ha (1 site visit, 1 meeting, 1 letter)	Yes	1,497.00	1,646.70
Residential 20 to 30 houses/up to 1.99 Ha (1 site visit, 1 meeting, 1 letter)	Yes	2,246.00	2,470.60
Site Area between 1 to 1.5 Ha (1 site visit, 1 meeting, 1 letter)	Yes	936.00	1,029.60
Commercial/Non-residential floor space up to 3,500 sq ms or between 1 and 1.5 hectares (1 site visit, 1 meeting, 1 letter)	Yes	936.00	1,029.60
Commercial/Non-residential floor space between 3,500 and 4,999 sq ms or between 1.5 and 1.99 hectares (1 site visit, 1 meeting, 1 letter)	Yes	1,386.00	1,524.60
<b>Small Scale Major (Specialist)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
Residential 10 to 19 houses/up to 1.99 Ha (1 site visit, 1 meeting, 1 letter)	Yes	1,947.00	2,141.70
Residential 20 to 30 houses/up to 1.99 Ha (1 site visit, 1 meeting, 1 letter)	Yes	2,696.00	2,965.60
Site Area between 1 to 1.5 Ha (1 site visit, 1 meeting, 1 letter)	Yes	1,386.00	1,524.60
Commercial/Non-residential floor space up to 3,500 sq ms or between 1 and 1.5 hectares (1 site visit, 1 meeting, 1 letter)	Yes	1,386.00	1,524.60

Commercial/Non-residential floor space between 3,500 and 4,999 sq ms or between 1.5 and 1.99 hectares (1 site visit, 1 meeting, 1 letter)	Yes	1,947.00	2,141.70
<b>Medium Scale Major (Standard +)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
Residential 31 to 149 Dwellings or Site Area of 2 to 3.99 Ha (1 site visit, 1 meeting, 1 letter)	Yes	3,744.00	4,118.40
Commercial/Non-residential development of between 5,000 sqm or area 2 to 3.99ha (1 site visit, 1 meeting, 1 letter)	Yes	3,744.00	4,118.40
<b>Medium Scale Major (Specialist)</b>	Yes		
Each additional meeting with written advice if required	Yes	50%	0.55
Residential 31 to 149 Dwellings or Site Area of 2 to 3.99 Ha (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	4,194.00	4,613.40
Commercial/Non-residential development of between 5,000 sqm or area 2 to 3.99ha (1 site visit, 1 meeting, specialist input, 1 letter)	Yes	4,194.00	4,613.40
<b>Large Scale Major Development (Specialist)</b>			
Each additional meeting with written advice if required	Yes	50%	0.55
Residential greater than 150 Dwellings or Site Area over 4 Ha (inc. up to 4 meetings and 4 pieces of written advices where required)	Yes	6,917.50	7,609.25
Commercial/Non-residential development of over 10,000 sq ms or site area over 4 Ha (inc. up to 4 meetings and 4 pieces of written advices where required)	Yes	6,917.50	7,609.25
Significant Minerals and Waste Development	Yes	6,917.50	7,609.25
Environmental Impact Assessment (EIA) Development	Yes	6,917.50	7,609.25
Land Use Only	Yes	6,917.50	7,609.25
<b>Tree Enquiries</b>			
Works to Trees (with a meeting)	Yes	0.00	0.00
Works to Trees (without a meeting)	Yes	0.00	0.00
All further requests for written advice or meetings in addition to those above - charge per hour or part thereof	Yes	0.00	0.00
<b>High Hedges</b>			
Initial Site Survey	No	218.90	240.79
Full Survey	No	385.00	423.50
<b>Development Management</b>			
Copy of Enforcement or Stop Notice	No	41.00	41.00
Copy of Tree Preservation Order	No	41.00	41.00



Request for specific information charge per hour	No		
Copy of Confirmation of Discharge	No	41.00	41.00
Section 106 Agreement or similar	No	41.00	41.00
<b>LLC1 – Official Search of the Land Charges Register</b>			
In the whole of the Register	No	24.75	24.75
Each additional parcel	No	11.00	11.00
<b>CON29 – Official Search (does not include LLC1)</b>			0.00
Full Official Search	Included	89.87	89.87
Each additional parcel	Included	13.46	13.46
<b>Combined LLC1 Plus CON 29. (One Parcel)</b>	Included	114.62	114.62
<b>Additional Enquiries (please supply questions on separate sheet)</b>			
Additional enquiries	No	TBC	TBC
Copy/Duplicate Property Search	No	5.50	5.50
<b>CON290 – Optional Enquiries</b>			
<b>Administration Charge (see note 1 below)</b>	Included	9.56	9.56
Road proposals by private bodies	Included	9.56	9.56
Advertisements	Included	4.78	4.78
Completion notices	Included	4.78	4.78
Parks and countryside	Included	9.56	9.56
Pipelines	Included	4.78	4.78
Houses in multiple occupation	Included	4.78	4.78
Noise abatement	Included	4.78	4.78
Urban development areas	Included	9.56	9.56
Enterprise zones	Included	9.56	9.56
Inner urban improvement areas	Included	4.78	4.78
Simplified planning zones	Included	1.91	1.91
Land maintenance	Included	4.78	4.78
Mineral consultation areas	Included	1.91	1.91
Hazardous substance contents	Included	4.78	4.78
Environmental and pollution notices	Included	9.56	9.56
Food safety notices	Included	9.56	9.56
Hedgerow notices	Included	1.91	1.91
Flood defence and Land Drainage Consents	Included	9.56	9.56
Common Land and Town & Village Greens.	Included	9.56	9.56
Each additional parcel	Included	13.46	13.46
<b>Personal Search of the Land Charges Register</b>			
In the whole or any part of the Register	Included	No Change	No Change

<b>CON29 – Requests for responses to individual questions</b>			
<b>Administration Charge (see note 1 below)</b>	Included	4.71	4.71
Planning and building decisions and pending applications	Included	3.83	3.83
Planning and building decisions and pending applications	Included	4.78	4.78
Planning designations and proposals	Included	0.96	0.96
Roadways, footways and footpaths	Included	5.73	5.73
Public rights of way	Included	5.73	5.73
Land required for public purposes	Included	0.96	0.96
Land to be acquired for road works	Included	1.91	1.91
Drainage matters	Included	7.64	7.64
Nearby road schemes	Included	5.73	5.73
Nearby railway schemes	Included	2.87	2.87
Traffic schemes	Included	11.47	11.47
Outstanding notices	Included	10.52	10.52
Contravention of building regulations	Included	0.96	0.96
Notices, orders, directions and proceedings under Planning Acts	Included	14.34	14.34
Community infrastructure levy (CIL)	Included	0.96	0.96
Conservation area	Included	1.91	1.91
Compulsory purchase	Included	1.91	1.91
Contaminated land	Included	3.83	3.83
Radon gas	Included	1.91	1.91
Assets of Community Value	Included	1.91	1.91
Each additional parcel	Included	13.46	13.46

Retain 10% of planning fee where application returned invalid or withdrawn following receipt of invalid letter (Effective from January 2025)	No		
Administration fee for submission of planning application via post or email (Effective from Jan 2025)	No	75.00	75.00
Confirmation of validation requirements prior to submission of a minor planning application	No	250.00	250.00
Confirmation of validation requirements prior to submission of a minor planning application	No	100.00	100.00
Biodiversity Net Gain monitoring Fee		POA	POA
Section 106 general monitoring fee		150.00	150.00

Section 106 monitoring fee		£700 or (whichever is the higher) 15% of the planning application fee for a Full planning application, or 30% of the planning application fee for an Outline planning application	£700 or (whichever is the higher) 15% of the planning application fee for a Full planning application, or 30% of the planning application fee for an Outline planning application
----------------------------	--	---	---

<b>REGISTRARS</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Birth Certificate	No	11.00	11.00
Priority 2 Hour Issue of Birth Certificate	No	35.00	35.00
<b>Citizenship Fees</b>			
Citizenship (per Delegate) Monies paid direct from Home Office)	No	80.00	80.00
<b>Death Fees</b>			
Death Certificate	No	11.00	11.00
Priority 2 Hour Issue of Death Certificate	No	35.00	35.00
<b>Marriage &amp; Civil Partnership Fees</b>			
If ceremony is at 5.00pm or 6.30 pm extra £100.00 is charged	No	100.00	100.00
Marriage & Civil Partnership Certificate	No	11.00	12.50
Marriage/CP Ceremony Birkenhead Town Hall (Mon - Fri)	No	256.00	269.00
Marriage/CP Ceremony Birkenhead Town Hall (Sat)	No	304.00	320.00
Marriage/CP Ceremony Outside Venues (Mon - Fri)	No	514.00	540.00
Marriage/CP Ceremony Outside Venues (Sat)	No	580.00	609.00
Marriage/CP Ceremony Outside Venues (Sun & Bank Hol)	No	669.00	702.00
Notice of Marriage/Civil Partnership	No	70.00	84.00
Priority 2 Hour Issue of Marriage/ CP Certificate	No	35.00	38.50
Provisional Booking Fee for Marriages	No	48.00	50.00

<b>COUNCIL TAX AND BUSINESS RATES</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Legal Charges</b>			
Committal to Prison	No	305.00	305.00
Liability Order (inc £3 to Courts)	No	43.00	43.00
Summons Costs	No	81.00	81.00
Warrant of Arrest	No	145.00	145.00
Warrant of Arrest Bail	No	145.00	145.00

<b>RECOVERY OF HOUSING BENEFIT OVERPAYMENTS &amp; SUNDRY DEBTS</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Amount of Overpayment to be recovered</b>			
0.01 - £300 (Court Issued Claim standard charge)	No	35.00	35.00
0.01 - £300 (If recovered via Money claim Online (MCOL))	No	25.00	25.00
£300.01 - £500 (Court Issued Claim standard charge)	No	50.00	50.00
£300.01 - £500 (If recovered via Money claim Online (MCOL))	No	35.00	35.00
£500.01 - £1,000 (Court Issued Claim standard charge)	No	70.00	70.00
£500.01 - £1,000 (If recovered via Money claim Online (MCOL))	No	60.00	60.00
£1,000.01 - £1,500 (Court Issued Claim standard charge)	No	80.00	80.00
£1,000.01 - £1,500 (If recovered via Money claim Online (MCOL))	No	70.00	70.00
£1,500.01 - £3,000 (Court Issued Claim standard charge)	No	115.00	115.00
£1,500.01 - £3,000 (If recovered via Money claim Online (MCOL))	No	105.00	105.00
£3,000.01 - £5,000 (Court Issued Claim standard charge)	No	205.00	205.00
£3,000.01 - £5,000 (If recovered via Money claim Online (MCOL))	No	185.00	185.00
£5,000.01 - £10,000 (Court Issued Claim standard charge)	No	455.00	455.00
£5,000.01 - £10,000 (If recovered via Money claim Online (MCOL))	No	410.00	410.00
£10,000.01-£200,000.00= 5% of the value of the claim (Court Issues Standard Claim)	No	500.00 - 10,000.00	500.00 - 10,000.00
£10,000.01-£200,000.00= 4.5% of the value of the claim (Court Issues Standard Claim)	No	450.00 - 9,000.00	450.00 - 9,000.00

Claims of more than 100,000 .01 cannot be issued via Money Claims Online (MCOL)			
More than £200,000.01	No		10,000.00

<b>LICENCING</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>GAMBLING ACT</b>			
<b>Existing Casino Premises Licence</b>			
Annual Fee	No	2,400.00	2,400.00
Application for reinstalment	No	1,080.00	1,080.00
Application to transfer	No	1,080.00	1,080.00
Application to Vary	No	1,600.00	1,600.00
<b>Bingo Club Premises Licence</b>			
Annual Fee	No	800.00	800.00
Application for a Provisional Statement	No	2,800.00	2,800.00
Application for reinstalment	No	960.00	960.00
Application to transfer	No	960.00	960.00
Application to Vary	No	1,400.00	1,400.00
Licence Application (Provisional Statement Holders)	No	960.00	960.00
New Applicants	No	2,800.00	2,800.00
<b>Betting Premises Licence (Excluding Tracks)</b>			
Annual Fee	No	480.00	480.00
Application for a Provisional Statement	No	2,400.00	2,400.00
Application for reinstalment	No	960.00	960.00
Application to transfer	No	960.00	960.00
Application to Vary	No	1,200.00	1,200.00
Licence Application (Provisional Statement Holders)	No	960.00	960.00
New Applicants	No	2,400.00	2,400.00
<b>Betting Premises Licence (Tracks)</b>			
Annual Fee	No	800.00	800.00
Application for a Provisional Statement	No	2,000.00	2,000.00
Application for reinstalment	No	760.00	760.00
Application to transfer	No	760.00	760.00
Application to Vary	No	1,000.00	1,000.00
Licence Application (Provisional Statement Holders)	No	760.00	760.00
New Applicants	No	2,000.00	2,000.00
<b>Family Entertainment Centre Premises Licence</b>			
Annual Fee	No	600.00	600.00
Application for a Provisional Statement	No	1,600.00	1,600.00
Application for reinstalment	No	760.00	760.00

Application to transfer	No	760.00	760.00
Application to Vary	No	800.00	800.00
Licence Application (Provisional Statement Holders)	No	760.00	760.00
New Applicants	No	1,600.00	1,600.00
<b>Adult Gaming Centre Premises Licence</b>			
Annual Fee	No	800.00	800.00
Application for a Provisional Statement	No	1,600.00	1,600.00
Application for reinstalment	No	960.00	960.00
Application to transfer	No	960.00	960.00
Application to Vary	No	800.00	800.00
Licence Application (Provisional Statement Holders)	No	960.00	960.00
New Applicants	No	1,600.00	1,600.00
<b>General Gambling</b>			
Copy Licence	No	20.00	20.00
Notification of Change	No	40.00	40.00
<b>Licensed Premises Gaming Machine Permit</b>			
Annual Fee	No	50.00	50.00
Change of Name	No	25.00	25.00
Copy of Permit	No	15.00	15.00
Existing Operator Grant	No	100.00	100.00
Grant	No	150.00	150.00
Transfer	No	25.00	25.00
Variation	No	100.00	100.00
<b>Licensing Premises Automatic Notification Process</b>			
Notification	No	50.00	50.00
<b>Club Gaming Machine Permit</b>			
Annual Fee	No	50.00	50.00
Copy of Permit	No	15.00	15.00
Existing Operator Grant	No	100.00	100.00
Grant	No	200.00	200.00
Grant (Club Premises Certificate Holder)	No	100.00	100.00
Renewal	No	200.00	200.00
Renewal (Club Premises Certificate Holder)	No	100.00	100.00
Variation	No	100.00	100.00
<b>Club Machine Permit</b>			
Annual Fee	No	50.00	50.00
Copy of Permit	No	15.00	15.00
Existing Operator Grant	No	100.00	100.00
Grant	No	200.00	200.00
Grant (Club Premises Certificate Holder)	No	100.00	100.00
Renewal	No	200.00	200.00
Renewal (Club Premises Certificate Holder)	No	100.00	100.00
Variation	No	100.00	100.00

<b>Unlicensed Family Entertainment Centre Gaming Machine</b>			
Change of Name	No	25.00	25.00
Copy of Permit	No	15.00	15.00
Existing Operator Grant	No	100.00	100.00
Grant	No	300.00	300.00
Renewal	No	300.00	300.00
<b>Prize Gaming Permit</b>			
Change of Name	No	25.00	25.00
Copy of Permit	No	15.00	15.00
Existing Operator Grant	No	100.00	100.00
Grant	No	300.00	300.00
Renewal	No	300.00	300.00
<b>Small Society Lottery</b>			0.00
Grant	No	40.00	40.00
Renewal	No	30.00	20.00
<b>LICENSING ACT</b>			
<b>Premises Licence</b>			
Annual Fee Band A	No	70.00	70.00
Annual Fee Band B	No	180.00	180.00
Annual Fee Band C	No	295.00	295.00
Annual Fee Band D	No	320.00	320.00
Annual Fee Band E	No	350.00	350.00
Annual Fee Multiplier – Band D	No	640.00	640.00
Application Band A	No	100.00	100.00
Application Band B	No	190.00	190.00
Application Band C	No	315.00	315.00
Application Band D	No	450.00	450.00
Application Band E	No	635.00	635.00
Fee Multiplier – Band D	No	900.00	900.00
Fee Multiplier – Band E	No	1,905.00	1,905.00
Interim Authority Notice	No	23.00	23.00
Minor Variation	No	89.00	89.00
Notification of Change of Name or Address	No	10.50	10.50
Notification of Interest	No	21.00	21.00
Provisional Statement	No	315.00	315.00
Variation of Designated Premises Supervisor	No	23.00	23.00
Licence or Summary	No	10.50	10.50
Licence Transfer	No	23.00	23.00
Annual Fee Multiplier – Band E	No	1,050.00	1,050.00
<b>Personal Licence</b>			0.00
Copy of Licence	No	10.50	10.50
Grant	No	37.00	37.00
Notification of Change of Name or Address	No	10.50	10.50
Renewal	No	No Charge	No Charge
<b>Club Premises Certificate</b>			0.00
Change of Registered Address of Club	No	10.50	10.50

Certificate Application Band A	No	100.00	100.00
Certificate Application Band B	No	190.00	190.00
Certificate Application Band C	No	315.00	315.00
Certificate Application Band D	No	450.00	450.00
Certificate Application Band E	No	635.00	635.00
Certificate Copy of Certificate or Summary	No	10.50	10.50
Certificate Notification of Change of Name	No	10.50	10.50
Certificate Notification of Change of Rules	No	10.50	10.50
Certificate Minor Variation	No	89.00	89.00
Certificate Provisional Statement	No	315.00	315.00
Certificate Annual Fee Band A	No	70.00	70.00
Certificate Annual Fee Band B	No	180.00	180.00
Certificate Annual Fee Band C	No	295.00	295.00
Certificate Annual Fee Band D	No	320.00	320.00
Certificate Annual Fee Band E	No	350.00	350.00
<b>Additional Fee Exceptionally Large Events for Premises Licences and Club Premises Certificates</b>			
10,000 to 14,999	No	2,000.00	2,000.00
15,000 to 19,999	No	4,000.00	4,000.00
20,000 to 29,999	No	8,000.00	8,000.00
30,000 to 39,999	No	16,000.00	16,000.00
40,000 to 49,999	No	24,000.00	24,000.00
5,000 to 9,999	No	1,000.00	1,000.00
50,000 to 59,999	No	32,000.00	32,000.00
70,000 to 79,999	No	48,000.00	48,000.00
80,000 to 89,999	No	56,000.00	56,000.00
60,000 to 69,999	No	40,000.00	40,000.00
90,000 and over	No	64,000.00	64,000.00
<b>Temporary Event</b>			
Copy of Temporary Event Notice	No	10.50	10.50
Temporary Event Notice	No	21.00	21.00
<b>Sex Establishment Licences</b>			
Licences Application Fee	No	1,316.00	1,381.80
Licences Renewal Fee	No	1,316.00	1,381.80
<b>Marriage Premises Approval</b>			
Application Fee (Renewable every 3 years)	No	1,030.00	1,190.70
<b>Collector's Licence</b>			
Copy of Licence	No	12.00	12.60
Grant	No	207.00	239.31
Renewal	No	207.00	239.31
Licence Variation – Collector's Licence to Site Licence	No	191.00	214.34
<b>Site Licence</b>			
Additional Site	No	191.00	200.55



Grant – multiple sites	No	£368.74 plus £127.36 per additional site	£387.7 plus £146.00 per additional site
Grant – one site	No	372.00	426.28
Renewal – multiple sites	No	£368.74 plus £127.36 per additional site	£387.7 plus £146.00 per additional site
Renewal – one site	No	370.00	426.28
Site Manager	No	245.00	273.87
Variation – Site Licence to Collector’s Licence	No	66.00	73.82
Site Licensee’s Details	No	66.00	73.82
Copy of Site Licence	No	12.00	12.60
<b>Pavement Café Licence</b>			
Initial Licence Application Fee	No	223.00	330.00
Renewal	No	73.00	210.00
<b>Licensing of Street Traders</b>			
Initial Consent Application Fee	No	217.00	330.00
Renewal	No	71.00	210.00
Temporary Consent	No	70.00	73.50
<b>Traffic</b>			
Stall on Highway (Charity/Public Service)	No	No Charge	No Charge
Stall on Highway (Commercial) Application fee	No	40.00	40.00
Stall on Highway (Commercial) Per day or part thereof	No	250.00	250.00
<b>HACKNEY CARRIAGE &amp; PRIVATE HIRE LICENCES</b>			
<b>Licences</b>			
Private hire driver licence	No	£132.00 for 3 years	£187.00 for 3 years
Hackney carriage driver licence	No	£132.00 for 3 years	£187.00 for 3 years
Initial Application - Private hire driver licence	No	64.00	125.00
Initial Application - Hackney carriage driver licence	No	64.00	125.00
DBS	No	43.00	53.50
New Hackney carriage vehicle licence (12 months)	No	192.00	192.00
New Hackney carriage vehicle licence (6 months)	No	105.00	105.00
New private hire vehicle licence (12 months)	No	192.00	192.00
New private hire vehicle licence (6 months)	No	105.00	105.00
Renewal Hackney carriage vehicle licence (12 months)	No	187.00	187.00
Renewal Hackney carriage vehicle licence (6 months)	No	100.00	100.00
Renewal Private hire vehicle licence (12 months)	No	187.00	187.00

Renewal Private hire vehicle licence (6 months)	No	100.00	100.00
<b>Private Hire Operator</b>			
1 vehicle - since 2015, fee is for 5 years	No	528.00	528.00
2-10 vehicles - since 2015, fee is for 5 years	No	934.00	934.00
11 - 50 vehicles - since 2015, fee is for 5 years	No	1,177.00	1,177.00
51+ vehicles - since 2015, fee is for 5 years	No	1,419.00	1,419.00
Extra Premises	No	58.00	58.00
Replacement Driver Badge	No	10.00	14.00
Replacement Licence	No	10.00	10.00
Replacement Vehicle Licence Plate	No	35.00	35.00
Vehicle Licence transfer	No	23.00	23.00
Change of vehicle on vehicle licence	No	35.00	35.00

<b><u>ADULT CARE &amp; HEALTH</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>Care Home Placement</b>			
Nursing – Standard	No	702.00	702.00
Nursing – RLW	No	733.00	733.00
Nursing EMI – Standard	No	746.00	746.00
Nursing EMI – RLW	No	779.00	779.00
Respite rate – standard – pension age	No	134.45	134.45
Respite rate – standard – under pension age	No	80.70	80.70
Short term standard rate pending financial assessment	No	134.45	134.45
Short term standard rate pending financial assessment – under pension age	No	80.70	80.70
Residential – Standard	No	658.00	658.00
Residential – RLW	No	676.00	676.00
Residential EMI – Standard	No	734.00	734.00
Residential EMI – RLW	No	755.00	755.00
<b>Deferred Payment Charge</b>			
Arrangement Fee if Council arranging package of care, not care home, for a person with resource above the financial limit of £23,250	No	60.00	60.00
Set Up a Deferred Payment agreement	No	250.00	250.00
Change or stopping a Deferred Payment agreement	No	100.00	100.00
Early repayment of a Deferred Payment agreement	No	200.00	200.00
Repayment of a stopped Deferred Payment agreement	No	200.00	200.00
<b>Extra Care</b>			
Domiciliary Care Band 2	No	43.45	43.45
Domiciliary Care Band 3	No	130.35	130.35
Domiciliary Care Band 4	No	217.25	217.25

Domiciliary Care Band 5	No	304.15	304.15
Extra Care	No	8.69	8.69
<b>SUPPORTED LIVING</b>			
Supported Living - Standard	No	20.39	20.39
Supported Living - RLW	No	21.36	21.36
Night sitting – sleeping – per night - Standard	No	159.03	159.03
Night sitting – waking – per night - Standard	No	N/A	N/A
Night Support - RLW	No	166.59	166.59
<b>SUPPORT AT HOME</b>			
1 Hour - Standard	No	20.58	20.58
1 Hour - RLW	No	21.72	21.72
15 mins - Standard	No	5.15	5.15
15 mins - RLW	No	5.43	5.43
Day Care - one day	No	50.00	50.00
Day care - one session	No	25.00	25.00
Mobile nights per hour	No	46.62	46.62
Transport –flat rate per journey	No	5.00	5.00
Assistive Technology per week	No	2.50	2.50

<b><u>CCTV</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Initial 30 minutes search	Yes	79.00	82.95
Subsequent 30-minute periods or part thereof	Yes	53.00	55.65
Supply CCTV footage	Yes	165.00	173.25

<b><u>BUILDING CONTROL</u></b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
<b>BUILDING CONTROL - Miscellaneous CHARGES</b>			
*Building Regulation Completion Certificate/Letter enquiry (inc one copy of any certificate/letter)	No	41.00	41.00
*Site history search: minimum charge (each subsequent hour or part of)	No	60.00	60.00
Dangerous structures call out charges	No	Individually determined cost recovery basis	Individually determined cost recovery basis
Notice of Intended Demolition/Issue of Counter Notice	No	180.00	180.00
Pre-application site inspection to include single visit to premises and provide informal verbal advice, maximum 1hr	Yes	105.00	105.00

Process request to retrieve archived file, undertake research, further inspection(s) for the purposes of issuing completion certificate in respect of a project, following a period of at least 3 years since last inspection of the work.	Yes	90.00	90.00
To provide a copy of site inspection records to owners on request following completion of works and issuing of completion certificate.	Yes	45.00	45.00
Research, retrieval and examination of Building Regulation and Dangerous Structures file/record to provide "search type" information from the file/record	No	£60.00 per hour	£60.00 per hour
Provision of pre-submission consultancy advice (1st hour free of charge).	Yes	£60.00 - Hourly charge or part thereof	£60.00 - Hourly charge or part thereof
Scaffold/Hoarding Permit (7 days) (per property)	No	80.00	80.00
Scaffold/Hoarding Permit (7 days – 1 month) (per property)	No	135.00	135.00
Scaffold/Hoarding Permit (1 month – 3 months) (per property)	No	215.00	215.00
Scaffold/Hoarding Permit (3 months – 6 months) (per property)	No	270.00	270.00
<b>SNN1: Addressing of a new development/conversion consisting of:</b>		0.00	0.00
1 Unit	No	150.00	150.00
2-10 Units	No	£150.00 for first unit plus £40.00 per additional unit	£150.00 for first unit plus £40.00 per additional unit
11-50 Units	No	£150.00 for first unit plus £30.00 per additional unit	£150.00 for first unit plus £30.00 per additional unit
Over 50 units	No	£150.00 for first unit plus £20.00 per additional unit	£150.00 for first unit plus £20.00 per additional unit
<b>SNN2: Development renumbering/renaming due to plot numbers or plot positions</b>	No	£45.00 per unit affected	£45.00 per unit affected
<b>SNN3: Existing individual property naming/renaming or renumbering.</b>	No	60.00	60.00

<b>SNN4: Renaming or renumbering of an existing street where requested by residents.</b>	No	£270.00 plus £30.00 per unit	£270.00 plus £30.00 per unit
<b>SNN5: Confirmation of an individual property address to solicitors/conveyancers/occupiers or owners.</b>	No	£30.00 per unit	£30.00 per unit

<b>ARCHIVES SERVICE</b>			
<i>Sales, Fee and Charge Item:</i>	<b>VAT Applicable</b>	<b>2024/25 £</b>	<b>2025/26 £</b>
Commercial			
Commercial Filming Facility Fee – per day	Included	60.00	60.00
Commercial Reproduction of image fee – large scale	Included	No Charge copy of publication	No Charge copy of publication
Commercial Reproduction of image fee – small scale	Included	No Charge copy of publication and £60.00 per image	No Charge copy of publication and £60.00 per image
<b>Duplicate Original Documents for Sale</b>		0.00	0.00
Acts, Byelaws, Mayor’s invitation cards (small)	Included	0.60	0.60
Official Handbooks	Included	3.60	3.60
Acts, Byelaws, Mayor’s invitation cards (large)	Included	1.20	1.20
<b>Items for Resale</b>		0.00	0.00
A6 Postcards	Included	0.48	0.48
A5 Postcards	Included	3.60	3.60
A4 Postcards	Included	5.40	5.40
A3 Postcards	Included	7.20	7.20
1598 Map	Included	7.20	7.20
<b>Photography</b>		0.00	0.00
own camera Day Licence - 1-10 photographs	Included	3.60	3.60
own camera Day Licence - 11-20 photographs	Included	7.20	7.20
own camera Day Licence - 21-30 photographs	Included	10.80	10.80
own camera Day Licence - over 30 photographs	Included	12.00	12.00
own camera Weekly licence	Included	12.00	12.00
own camera Annual Licence	Included	48.00	48.00
<b>Remote Researcher Service and Reporting</b>		0.00	0.00
Per hour (up to a maximum of 5 hours)	Included	24.00	24.00
Service for commercial companies – per hour or part	Included	48.00	48.00
<b>Reprographics - in Wirral Archives</b>		0.00	0.00
Photocopying – Black & White A4 copy per sheet	Included	0.60	0.60

Photocopying – Black & White A3 copy per sheet	Included	0.90	0.90
Photocopying – Black & White A4 Library book	Included	0.15	0.15
Photocopying – Black & White A3 Library book	Included	0.25	0.25
Photocopying – Black & White Search room computer print outs per A4 sheet	Included	0.15	0.15
Photocopying – Black & White Search room computer print outs per A3 sheet	Included	0.25	0.25
Photocopying – Black & White A4 Microfilm reader print out	Included	N/A	N/A
Photocopying – Colour A4 copy per sheet	Included	2.40	2.40
Photocopying – Colour A3 copy per sheet	Included	3.60	3.60
Photocopying – Colour A4 Library book	Included	1.20	1.20
Photocopying – Colour A3 Library book	Included	1.80	1.80
Photocopying – Colour Photographic quality paper	Included	7.00	7.00
Photocopying – Colour Handling charge for images	Included	20% of cost or £6.00 minimum	20% of cost or £6.00 minimum
Photocopying – Colour Postage of photocopying	Included	£2.40 minimum	£2.40 minimum
Internal Plotter - black and white A4 copy per sheet	Included	see below	see below
Internal Plotter - black and white A3 copy per sheet	Included	see below	see below
Internal Plotter - black and white A2 copy per sheet	Included	see below	see below
Internal Plotter - black and white A1 copy per sheet	Included	see below	see below
Internal Plotter - black and white A0 copy per sheet	Included	see below	see below
Internal plotter - colour A4 copy per sheet	Included	see below	see below
Internal plotter - colour A3 copy per sheet	Included	see below	see below
Internal plotter - colour A2 copy per sheet	Included	see below	see below
Internal plotter - colour A1 copy per sheet	Included	see below	see below
Internal plotter - colour A0 copy per sheet	Included	see below	see below
Maps and Ships Plans Up to A0	Included	see below	see below
Maps and Ships Plans Up to 10 feet	Included	see below	see below
Maps and Ships Plans Over 10 feet	Included	see below	see below
<b>Large Copies produced by the Hamilton Street plotter or externally by Service Point</b>		0.00	0.00
Map or plan - A2 - hard copy	Included	12.00	12.00
Map or plan - A1 - hard copy	Included	18.00	18.00
Map or plan - A0 - hard copy	Included	24.00	24.00
Ships plan - up to 3m - hard copy	Included	36.00	36.00
Ships plan - up to 6m - hard copy	Included	48.00	48.00
Ships plan - up to 9m - hard copy	Included	60.00	60.00
Map or plan - A2 - scan	Included	6.00	6.00

Map or plan - A1 - scan	Included	9.00	9.00
Map or plan - A0 - scan	Included	12.00	12.00
Ships plan - up to 3m - scan	Included	18.00	18.00
Ships plan - up to 6m - scan	Included	24.00	24.00
Ships plan - up to 9m - scan	Included	30.00	30.00